

# City Council Meeting Agenda Item Data Sheet

Meeting Date: February 5, 2024

**Topic:**

Approve the expenditure of \$135,065.08 for Sales Tax Compliance Review Services for October 1 - December 31, 2023 from Avenu Insights & Analytics and authorize the City Manager to execute any and all documents related to the expenditure.

**Background:**

To ensure that sales tax is properly remitted to the City of Tomball, the City engaged with Avenu Insights & Analytics (Avenu) to detect, document, and correct sales tax errors. This service enhances sales tax collections and provides the City revenue that was previously unrealized. The additional sales tax collections for October 1 – December 31, 2023 that resulted from this service totaled \$450,216.92.

Avenu is compensated through a 30% contingency fee, which is applied to the sales tax collections that are redirected to the City.

Per the City’s adopted Procurement and Policy Manual, City Council approval is required for any expenditure over \$50,000.

**Origination:** Finance Director

**Recommendation:**

Staff recommends approving the expenditure for Sales Tax Compliance Review Services for October 1- December 31, 2023 in the amount of \$135,065.08 to Avenu Insights & Analytics as appropriated in the FY 2023-2024 Budget.

**Party(ies) responsible for placing this item on agenda:** Katherine Tapscott, Finance Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes:  X  No:   If yes, specify Account Number: # 100-116-6304  
If no, funds will be transferred from account #   To account #

Signed Katherine Tapscott 1.30.2024 Approved by    
Staff Member Date City Manager Date