

**MINUTES OF SPECIAL CITY COUNCIL MEETING
CITY OF TOMBALL, TEXAS**



**Monday, January 22, 2024
6:00 PM**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for January 22, 2024, 6:00 PM, at 401 Market Street, Tomball, Texas 77375, via physical attendance and video/telephone conference.

- A. Mayor L. Klein-Quinn called the meeting of the City of Tomball Council to order at 6:41 p.m.

PRESENT

Mayor Lori Klein Quinn
Council 1 John Ford
Council 2 Mark Stoll
Council 3 Dane Dunagin
Council 4 Derek Townsend, Sr. (via Zoom)
Council 5 Randy Parr

City Staff Present:

City Manager - David Esquivel
Assistant City Manager - Jessica Rogers
City Attorney - Loren Smith
City Secretary - Tracylynn Garcia (via Zoom)
Assistant City Secretary - Sasha Luna
Records Specialist - Fae Morris
Director of Marketing & Tourism - Chrislord Templonuevo
Craig Meyers - Director of Community Development
Fire Chief - Joe Sykora
Police Chief - Jeff Bert
City Planner - Jared Smith
Project Manager - Meagan Mageo
IT Support - Sam Walton

- B. Invocation - Led by Pastor Craig Gilbert, Rose Hill Methodist Church
C. Pledges to U.S. and Texas Flags by Chief of Police Jeff Bert

- D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

John Arledge
11823 Poplar Creek - Texas Constitution Sec. 36, House Bills 1750, 2308, and 2947
Houston, TX 77077

Colleen Pye
207 Florence St. - City of Tomball website accuracy for term limits
Tomball, TX 77375

- E. Presentations

1. Presentations:

Employees of the year-Chris Burns and Jared Smith

Salt Grass Chapter Municipal Clerk of The Year 2023 – Tracylynn Garcia

- F. Reports and Announcements

1. Announcements

I. Upcoming Events:

January 17, 2024 – First day to apply for place on ballot for the
May 4, 2024, General Election

January 27, 2024 – HCSO Jr Posse 9:00 am – 10:30 am @ Depot

February 16, 2024 - Last day to apply for place on ballot for the
May 4, 2024 General Election

February 20, 2024 – Tomball Trail Ride (SHTR) 12:00 pm – 2:00
pm @ Depot

- G. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve the Minutes of the January 2, 2024, Regular City Council meeting.
2. Approve Resoluton No. 2024-02, a **Resolution and Order of the City Council of the City of Tomball, Texas, Ordering a Regular City Officer's Election, to be Held in the City of Tomball on Saturday, May 4, 2024**; Designating the Polling Places and Appointing Election Officials for Such Election; Directing the Giving of Notice of Such Election; Designating the Date for a Runoff Election if Needed; and Providing Details Relating to the Holding of Such Election

Aprobar la Resolución Nro. 2024-02, una Resolución y Orden del Consejo Municipal de la Ciudad de Tomball Texas, Ordenando una Elección Regular de Funcionarios Municipales a Celebrarse el sábado 4 de mayo de 2024; Designando los Lugares de Votación y Nombrando a los Oficiales Electorales de tal Elección; Instruyendo que se Notifique Sobre esta Elección; Designando la Fecha de una Elección de Desempate de ser Necesaria; y Proporcionando Detalles Referentes a la Celebración de Tal Elección.

批准決議案編號2024-

02, 為一德克薩斯州, Tomball市市議會決議及指示, 特指示一市府官員普選, 其將於2024年5月4日, 星期六在Tomball市召開; 並已為此選舉指定投票所地點以及指派選舉官員; 指導發出本選舉之選舉通知; 如需要, 將指定決選日期; 以及提供所有與召開本選舉相關的細節

Chấp thuận Nghị Quyết số 2024-02, một Nghị Quyết và Sắc Lệnh của Hội Đồng Thành Phố Tomball, Texas, Yêu Cầu một Cuộc Bầu Cử Viên Chức Thường Lệ sẽ được tổ chức tại Thành Phố Tomball vào Thứ Bảy, ngày 4 tháng Năm, 2024; Chỉ định các Địa Điểm Bỏ Phiếu và Chỉ Định các Viên Chức Bầu Cử cho Cuộc Bầu Cử đó; Hướng Dẫn việc Đưa Ra Thông Báo của Cuộc Bầu Cử đó; Chỉ Định Ngày Bầu Cử Chung Cuộc nếu cần; và Đưa Ra các Chi Tiết có Liên Quan đến việc Tổ Chức Cuộc Bầu Cử đó

3. Approve the expenditure of \$52,421.60 for CrowdStrike Falcon Complete annual subscription from CyberOne (DIR-4321) and authorize the City Manager to execute any and all documents related to the expenditure. This amount is included in the FY 2023-2024 budget.
4. Approve a Professional Services Agreement with Oller Engineering, Inc. for the design of a sidewalk along Baker Drive from FM 2920 to Hicks Street, Project Number 2024-10003, for a not-to-exceed amount of \$69,740, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is included in the fiscal year 2023-2024 budget as a Capital Improvement Project.

5. Approve the City Manager to execute the necessary documents for a grant application from Firehouse Subs, in an amount not to exceed \$12,000, for the purchase of a Fire Prevention and Education Smokehouse.
6. Approve a purchase from K2 Controls, as a sole source provider, for an odorant injection system for the Grand Parkway Natural Gas Gate for a not-to-exceed amount of \$53,820, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the FY 2023-2024 Capital Improvement Budget.

Motion made by Council 3 Dunagin, Seconded by Council 2 Dunagin to approve New Business Consent Agenda.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

H. New Business

1. Consideration, discussion, and provide staff direction on the recommended Charter Amendments.

No action taken.
2. Consider abandonment of a City of Tomball unimproved right-of-way and adopt, on First Reading, Ordinance No. 2024-01, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between Barbara Street and Alma Street, all situated in the Northwest Houston Heart Center Plat as recorded in Volume 621, Page 269 of the Map Records of Harris County, Texas; vacating, abandoning, and closing said portion of such unimproved right-of-way; authorizing the City Manager to execute and the City Secretary to attest a quitclaim deed quitclaiming the City's interest in said unimproved right-of-way; and containing other provisions relating to the subject.

Motion by Council 2 Stoll, Seconded by Council 3 Dunagin to read by caption Ordinance No. 2024-01.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

Motion by Council 5 Parr, Seconded by Council 1 Ford to adopt, on First Reading, Ordinance No. 2024-01.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

3. Approve an agreement with Evolve Power Generation for the replacement of the generator at Firehouse 2 through the Choice Partners Contract numbers 21/031KN-22, for a not-to-exceed amount of \$58,996.22, authorize the expenditure of funds therefor, and authorize the City Manager to execute all documents related to the expenditure. \$50,000 of this amount is included in the FY 2023-2024 budget.

Motion by Council 2 Stoll, Seconded by Council 5 Parr.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

4. Conduct a Public Hearing of the City Council of the City of Tomball to consider the advisability of the creation of Public Improvement District to make certain improvements over certain property located within the City (PID 15, Graylou Grove).
 - Mayor Klein-Quinn called the PH to order at 7:10 pm.
 - Hearing no comments Mayor Klein-Quinn closed PH at 7:11 pm.
5. Consideration to approve a Professional Services Agreement for expenses incurred relating to the Graylou Grove Public Improvement District (PID 15) and authorize the City Manager to execute.

Motion by Council 1 Ford, Seconded by Council 5 Parr.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

6. Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney’s duty requires to be discussed in closed session.

Sec. 551.074 – Personnel Matters; Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee–Information Technology Director

Executive session started: 7:20 PM

Executive session ended: 7:45 PM

7. Approve the Appointment, by the City Manager, of the Information Technology Director.

Motion by Council 3 Dunagin, Seconded by Council 5 Parr.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

I. Adjournment

Motion made by Council 5 Parr, Seconded by Council 2 Stoll.

Voting Yea: Council 1 Ford, Council 2 Stoll, Council 3 Dunagin, Council 4 Townsend, Sr., Council 5 Parr

Motion carried unanimously.

PASSED AND APPROVED this 5th day of February 2024.

Tracylynn Garcia
City Secretary, TRMC, CMC, CPM

Lori Klein Quinn
Mayor