

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: February 5, 2024

Topic:

Approve a Professional Services Agreement with Oller Engineering, Inc. for the design of a water line extension along E. Hufsmith (from the drainage channel to N. Cherry Street/Ulrich Road), Project Number 2024-10002, for a not-to-exceed amount of \$346,382, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This project was included in the FY 2023-2024 capital budget.

Background:

The City completed and adopted an update to the Water Master Plan in 2023 (Resolution Number 2023-48). The adopted plan identified projects to be completed in the next 25 years based on the results of the studies completed during the process. The projects provided were utilized to develop the City’s five-year Capital Improvement Plan that was adopted on September 18, 2023 (Resolution Number 2023-43).

The proposed 16-inch water line extension along E. Hufsmith was identified in the Water Master Plan as a high-priority project to be completed within five years. The project is to install a 16-inch water line along E. Hufsmith from the current end of the existing 16-inch line at Timber Trails Lake Place extending to the intersection of Ulrich Road/S. Cherry Street. The recommendation for the project will ensure the ability to serve future peak hourly demand and provide distribution system capacity for maintaining the Ulrich elevated storage tank (EST) water level and increasing available fire flow.

During the annual budget process, staff included funding for engineering services to include design, survey, bid preparation, and other aspects required for project completion. With the funding currently allocated in the capital improvement budget, staff is recommending awarding a professional services agreement to Oller Engineering, Inc. and use unobligated funds from the completion of other projects for the remainder of the project. Staff anticipates design of the water line will take six months and construction funding will be requested in the FY 2024-2025 budget with an estimated completion of one year.

The proposed Professional Services Agreement with Oller Engineering, Inc. (FNI) is for a not-to-exceed amount of \$346,382.

Project Cost	FY 2024 Budget	FY 2025 Budget
Engineering – OEI	\$346,382	\$0.00
Proposed Construction (estimate)	\$0.00	\$2,210,000
Total Cost	\$346,382	\$2,210,000
FY2024:	FY2025 Funding (Impact Fees):	Total Project Budget:
\$346,382	\$2,210,000	\$2,556,382

Origination: Project Management

Recommendation:

Staff recommends approving the Professional Services Agreement with Oller Engineering, Inc. for the design of a water line extension along E. Hufsmith for a not-to-exceed amount of \$346,382.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: _____

If yes, specify Account Number: #400-731-6409

If no, funds will be transferred from account: # _____ To Account: # _____

Signed: Meagan Mageo **Approved by:** _____
Staff Member Date City Manager Date