



SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, TX 77375 | 281-351-5484

An application to stage an event within the City of Tomball shall be filed with the Marketing & Tourism Team at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by Tomball City Council.

Date: 09/06/2023 Is this event Co-City sponsored? Yes No

Request for permission to use a public venue for the following type of event (please check one):
Festival Community Event Arts & Crafts Event Music Event Other (specify)

1. Event title: Tomball Holiday Parade

2. Sponsoring entity: Greater Tomball Area Chamber of Commerce

3. Is this organization based in Tomball: Yes No

4. Is this organization *non-profit* or *for-profit* *Attach 501 (c) (3) tax exemption if applicable

5. Contact: Brandy Beyer Phone: 281.351.7222

6. Contact address: 29201 Quinn Road, Ste. B

7. Contact email: bbeyer@tomballchamber.org

8. Event date: 11/18/2023

9. Event times: Start 10am Finish Noon Set-up 7am Breakdown Noon

10. Is this event for charity? Yes No

11. If yes, what charity? Greater Tomball Area Chamber Tax ID 74-1495125

12. If yes, what percentage of net proceeds will be donated to the charity? 100

13. On-site contact: Brandy Beyer Mobile #: _____

14. Estimated number of attendees: 713.594.3449

15. Detailed site map in attached: Yes No

16. Is this event open to the public: Yes No


17. Admission fee: \$ _____ Free

18. Time at which event staff will begin to arrive: 6am

19. The applicant will defend and hold harmless the City of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses. Initial BB

20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured. Initial BB

21. Name of insurance carrier: The Hartford

Signature: 

FOR OFFICIAL USE - Fee required: Yes _____ No _____ Amount Due: \$ _____