

**MINUTES OF REGULAR
CAPITAL IMPROVEMENT PLAN
ADVISORY COMMITTEE MEETING
CITY OF TOMBALL, TEXAS**

MONDAY, DECEMBER 11, 2023



5:30 P.M.

A. The meeting was called to Order at 5:45 p.m. by Chairwoman Tague. Other members present were:

Commissioner Richard Anderson
Commissioner Tiffany Fuller
Commissioner Susan Harris
Commissioner Scott Moore

Commissioner Tana Ross – Excused Absence

Others present:

Assistant City Manager – Jessica Rogers
Public Works Director – Drew Huffman
City Attorney – Tommy Ramsey
Community Development Coordinator – Kim Chandler

draft

B. No Public Comments were received.

C. No Reports or Announcements.

Motion was made by Commissioner Anderson, second by Commissioner Harris, to approve the Minutes of the Special Capital Improvements Plan Advisory Committee Meeting of August 14, 2023.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Discussion/Action of the Following Items:

D. New Business:

D.1 Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council.

- Drew Huffman, Public Works Director, presented the Status of Impact Fees and Capital Improvements Plan and Report.

Motion was made by Commissioner Anderson, second by Commissioner Moore to approve the Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council.

Roll call vote was called by Commission Secretary Kim Chandler.

Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner Fuller	<u>Aye</u>
Commissioner Harris	<u>Aye</u>
Commissioner Moore	<u>Aye</u>

Motion carried unanimously.

- D.2 Discussion and Action Regarding establishing the next meeting of the Capital Improvement Plan Advisory Committee to file a semi-annual report with respect to the progress of the Capital Improvement Plan as required by Section 395.058 of the Texas Local Government Code on June 10, 2024, at 5:30 pm.

Motion was made by Commissioner Anderson, second by Commissioner Harris to set the next meeting on June 10, 2024 at 5:30 pm.

Roll call vote was called by Commission Secretary Kim Chandler.

Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner Fuller	<u>Aye</u>
Commissioner Harris	<u>Aye</u>
Commissioner Moore	<u>Aye</u>

Motion carried unanimously.

- E. Motion was made by Commissioner Anderson, second by Commissioner Moore, to adjourn.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Meeting was adjourned at 5:59 p.m.

PASSED AND APPROVED this _____ day of _____ 2024.

Kim Chandler
Community Development Coordinator /
Commission Secretary

Barbara Tague
Commission Chair