

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: June 16, 2025

Topic:

Workshop Discussion Only – Approve a professional services agreement with Oller Engineering, Inc for engineering services related to the Disaster Recovery Reallocation Program (DRRP) Grant Program for a not-to-exceed amount to be determined, therefor, and authorize the City Manager to execute any and all documents related to the services. These expenditures are to be paid from grant funds received from the Disaster Recovery Reallocation Program (DRRP).

Background:

In October 2024, the General Land Office (GLO) released a call for projects to be submitted for consideration, scoring, and potential funding for the Disaster Recovery Reallocation Program (DRRP) by November 21, 2024. Staff utilized the draft Drainage Master Plan to identify a project that would be eligible for funding. The identified project was the “M121 Channel Improvements – Phase I” which includes widening and deepening the existing City drainage channel located south of Lizzie Lane and providing outfall connection to S. Persimmon Street.

On January 17, 2025, staff received an Invitation to Apply from the GLO to submit a formal application for the DRRP for a total identified grant amount not-to-exceed \$1,350,000 plus local match of \$150,000 for a project total of \$1,500,000. On June 4, staff received notification from the GLO that the City had been awarded a grant in the amount of \$1,350,000 to complete the project, contract pending.

In accordance with the terms and conditions of the DRRP grant and 2 CFR 200 regulations, staff advertised a Request for Qualifications for professional engineering services for the design, environmental, and construction management of the identified project. Staff received four (4) sealed responses from qualified firms. Scoring was completed by a committee to determine the most qualified firm to complete the work and based on the review staff entered into contract negotiations with Oller Engineering, Inc. (OEI).

Staff is recommending awarding a professional services agreement to Oller Engineering, Inc for professional engineering services related to the CDBG – DRRP grant. Staff is currently working with OEI to develop the full scope of work and cost proposal to submit to City Council for contract approval at the July 7 City Council meeting. Fees for engineering services will be paid from grant funds received as well as the City’s required match of \$150,000. A breakdown of the project cost is reflected in the table below.

Disaster Recovery Reallocation Program (DRRP) M121 Channel Improvements – Phase I		
Element	Contract Amount	Remaining Contract
Grant Administration – Langford (Grant Management)	\$108,000	\$108,0000
Professional Engineering – Oller Engineering, Inc	PENDING	N/A
Construction – PENDING*	\$1,242,857*	N/A
Project Budget \$1,500,000	Total Contracts \$108,000	Remaining Funding \$1,392,000

*Construction is an estimate only from the Drainage Master Plan

Origination: Project Management

Recommendation:

Staff recommends approving a professional services agreement to Oller Engineering, Inc for professional engineering services related to the Disaster Recovery Reallocation Program (DRRP) for a not-to-exceed to be determined.

Party(ies) responsible for placing this item on agenda: Meagan Mageo

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: If yes, specify Account Number: #400-154-6409

If no, funds will be transferred from account: # To Account: #

Signed:	<u>Meagan Mageo</u>	Approved by:	<u> </u>
	Staff Member		City Manager
	Date		Date