

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: February 20, 2023

Topic:

Approve Administrative Policy No. 1, entitled “Proclamation Policy”

Background:

Proclamations should be utilized to recognize and celebrate the extraordinary achievements of local citizens and non-profit organizations, honor occasions of importance and significance, and to increase public awareness of issues to improve the well-being of Tomball’s citizens.

Administrative Policy No. 1 sets forth guidelines for the issuance of proclamations, as well as establishing the procedure and timeline for proclamation requests.

Origination:

Recommendation:

Approve Administrative Policy No. 1

Party(ies) responsible for placing this item on agenda:

Doris Speer, City Secretary