

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: October 20, 2025

Topic:

Workshop Discussion Only – Approve Resolution No. 2025-54, a Resolution of the City of Tomball, Texas approving updates to the Fiscal Year 2025-2026 Master Fee Schedule.

Background:

In August 2025, the City of Tomball adopted the fiscal year 2025-2026 Master Fee Schedule that incorporates City fees, fines, permits, utility rates and other charges for services. Following adoption staff identified the need for clarifications and changes to certain sections.

A redlined version and clean version of the Master Fee Schedule are attached for City Council review. Below is a high-level summary of the changes proposed.

Proposed Changes to the Master Fee Schedule

- **Development Permits, Inspections & Fees**
 - Engineering Fees
 - Updated minimum Civil plan review fee to match the per acre fee
 - Water Tap Fees
 - Added a section for “Water Meter Installation Fees” for commercial taps
 - Natural Gas Tap Fees
 - Added a section for “Gas Meter Installation Fees” for commercial taps
- **Parks & Facility Rentals**
 - Tennis & Pickleball Court Rentals
 - Updated section to “Sports Court Rentals”
 - Added clarification specifying which courts are available for Individual and League rentals

Origination: Project Management

Recommendation:

Staff recommends approving Resolution No. 2025-54, approving updates to the Fiscal Year 2025-2026 Master Fee Schedule.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: Various

If no, funds will be transferred from account # _____ To account # _____

Signed Meagan Mageo
Staff Member Date

Approved by _____
City Manager Date