

City Council Meeting Agenda Item Data Sheet

Meeting Date: October 20, 2025

Topic:

Workshop Discussion Only- Approve an expenditure of greater than \$100,000 with Harris County Radio Services for radio airtime, programming, and part services, for a not-to-exceed amount of \$116,000.00, approve the expenditure of funds therefore, and authorize the City Manager to execute any and all documents related to the purchases. The purchase is included in the FY 2025-2026 Budget.

Background:

The City of Tomball uses Harris County Radio Services for the City of Tomball radio systems. This includes the purchase of airtime, programming services, and part services for the Tomball Police Department, Tomball Fire Rescue, and the Public Works department. The city has used Harris County Radio Services since going digital 20 years ago. The estimated annual spend for each department is broken down on the table below and is based on the FY 2025 spend by department.

Item	Amount
Police Department	\$59,000.00
Fire Department	\$30,000.00
Public Works	\$27,000.00
Total	\$116,000.00

Per the City's adopted Procurement Policy and Manual, cumulative annual expenditures with a single vendor more than \$100,000 must be approved by City Council.

Origination: Police Department, Fire Department, Public Works

Recommendation:

Staff recommend approving the expenditure of greater than \$100,000 with Harris County Radio Services for radio airtime, programming, and part services, for a not-to-exceed amount of \$116,000.00 as appropriated in the Fiscal Year 2025-2026 Budget.

Party(ies) responsible for placing this item on agenda: Brandon Patin Captain of Police

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ☒ No: ☐ If yes, specify Account Number: #_Various

If no, funds will be transferred from account # _____ To account # _____

Signed	Brandon Patin	
	Staff Member	Date

Approved by _____
City Manager Date