

Summary of Proposed Changes – Administrative Policy No. 24

Subject

- Updated subject title from “Sports Courts Reservation” to “Sports Courts Reservation Rules & Application” to reflect the intent to the policy.

Rules

- Section revised for improved grammatical structure and readability to ensure content is clear.
- Park hours were updated to reflect City Manager or designee must approve extended use of the courts.
- Clarifications added for reservations including maximum courts to be rented and timeframe for reservations in advance.
- Included additional language for pickleball court rental to reflect current process previously approved by City Council. Language was also included restricting reservations on weekends unless a Special Event is approved.

Reservations

- Updated section to include individual reservation options for tennis and pickleball, as well as group reservations for league play for tennis.

Renter Information

- Updated information required from renter.
- Section revised for improved grammatical structure and readability to ensure content is clear.
- Added section for debit/credit card information for payment as well as damages and/or cleaning.