

City Council Meeting Agenda Item Data Sheet

Meeting Date: June 19, 2023

Topic:

Approve amendment to Administrative Policy No. 22, entitled “Hotel Occupancy Tax Grant Policy”

Background:

Staff reviewed and updated the current Hotel Occupancy Tax Grant Policy, which was last updated in October 2009. The proposed Policy reflects the current process and updates the Application for Use of Hotel Occupancy Tax.

Origination:

Recommendation:

Approve changes to Administrative Policy No. 22 – Hotel Occupancy Tax Grant Policy

Party(ies) responsible for placing this item on agenda: Katherine Tapscott, Finance Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Katherine Tapscott, CPA</u>	<u>6/14/2023</u>	Approved by	_____
	Finance Director	Date		City Manager
				Date