

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: April 3, 2023

Topic:

Approve Resolution No. 2023-20, a Resolution of the City of Tomball, Texas, authorizing the acceptance of American Rescue Plan Act (ARPA) – Coronavirus Local Fiscal Recovery Funds (CLFRF) and authorizing the City Manager and Assistant City Manager to act as the City's Executive Officer and Authorized Representative in all matters pertaining to the City's implementation of the ARPA-CLFRF Funds.

Background:

Based on contractual requirements with the Texas Department of Emergency Management, as mandated by the United States Department of Treasury, the City must adopt a Resolution appointing individuals to execute contractual documents including funding requests, authorizations and environmental review documents, if needed.

Staff is requesting that the City Manager and Assistant City Manager be appointed as the City's Executive Officer and Authorized Representative to execute any and all contractual documents. Additionally, staff is requesting the City Manager, Assistant City Manager and Finance Director be appointed as authorized signatories to execute all payment documentation and/or other forms required to reimburse project costs.

Origination: Project Management

Recommendation:

Staff recommends approving Resolution No. 2023-20, designating the City's Executive Officer, Authorized Representative, and authorized signatories for the American Rescue Plan (ARPA) – Coronavirus Local Fiscal Recovery Funds (CLFRF).

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: # _____

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Meagan Mageo</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date