

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: March 16, 2026

Topic:

Consideration, discussion and possible action concerning award of the engineering services contract to AIG Technical Services, Inc. for the preparation of the City's Texas Community Development Block Grant Community Development Fund 2025-2026 (TxCDBG CDF 2025-26) application and subsequent engineering contract if funded. Future expenditures are to be paid from grant funds received from the Texas Department of Agriculture for the Community Development Fund 2025-2026 grant, if awarded.

Background:

In July 2024, the Texas Department of Agriculture (TDA) released a call for projects to be submitted for consideration, scoring, and potential funding for the Texas Community Development Block Grant Community Development Fund in connection to the 2025-2026 TxCDBG grant by December 1, 2024. Staff utilized the draft Drainage Master Plan to identify a project that would be eligible for funding. The identified project was the "Hampton Place Storm Sewer Improvements" which includes redirecting the multi-family complex storm sewer outfall to M121-01-00 by replacing the existing inlets and constructing a new storm sewer system.

Staff submitted a preliminary grant application for a total identified grant amount not-to-exceed \$750,000 plus a local match of \$112,500 as approved by Resolution No. 2024-44 on December 2, 2024. Following preliminary scoring, the City has been invited to submit a full application for review, scoring and possible funding. The City intends to submit an application for funding through the 2025-2026 Texas Community Development Block Grant (TxCDBG) Program administered by the Texas Department of Agriculture. The TxCDBG program provides funding to eligible communities for public infrastructure improvements and other projects that benefit low- to moderate-income residents.

As part of the TxCDBG application process, the City must designate a qualified engineer to assist with the preparation of the grant application materials, including development of the required engineering documentation and cost estimates necessary for submission. In accordance with the terms and conditions of the TxCDBG grant and 2 CFR 200 regulations, staff advertised a Request for Qualifications for engineering services for grant application assistance and engineering, if awarded, for the Hampton Place Storm Sewer Improvements as identified in the Drainage Master Plan.

Staff received eight (8) sealed responses from qualified firms. Scoring was completed by a committee to determine the most qualified firm to complete the work. Based on this review, AIG Technical Services, Inc. has been identified as the most qualified firm to assist the City with preparation and submission of the grant application and provide engineering services for the design, if awarded.

AIG has agreed to assist the City with preparation and submission of the TxCDBG application at no cost to the City. If the City is awarded funding through the TxCDBG program, the engineering services associated with the design, bidding, and construction administration for the funded project would be paid from grant funds provided by the Texas Department of Agriculture.

Should the City be selected for grant funding, staff will return to City Council with a proposed engineering services agreement with AIG Technical Services, Inc. for project implementation. At that

