

City Council Meeting  
Agenda Item  
Data Sheet

Meeting Date: June 16, 2025

Topic:

Approve a professional services agreement with Goodwin-Lasiter-Strong for professional engineering services related to the FEMA Hazard Mitigation Grant Program for an amount not-to-exceed \$106,000, therefor, and authorize the City Manager to execute any and all documents related to the services. These expenditures are to be paid from grant funds received from the FEMA Hazard Mitigation Grant Program, if received.

Background:

In late 2024, the Texas Division of Emergency Management (TDEM) released a Notice of Funding Opportunity (NOFO) for grant applications to be submitted for consideration, scoring, and potential funding for the Hazard Mitigation Grant Program by March 31, 2025. The NOFO pertained to DR-4781 relating to the April/May Severe Storms and Flooding experienced in 2024.

Staff worked with our selected Grant Administrator to submit a grant application for generators to be installed at City owned lift stations and water wells, where ones currently do not exist. The City’s grant application was submitted and is currently under reviewing and evaluation, pending notification of possible grant award late summer 2025.

In anticipation of a possible award, staff developed a Request for Qualifications to contract with a professional engineering firm to provide the required engineering services as stipulated in the grant requirements. Staff advertised a Request for Qualification for professional engineering services and received one (1) sealed submission. Scoring and a complete review of the submission was completed by a committee and based on the review staff entered into contract negotiations with GLS.

Staff is recommending awarding a professional services agreement to Goodwin-Lasiter-Strong (GLS) for award assistance, design, and management throughout the grant term, if awarded. The agreement will include site investigation, design, bidding, and construction oversight.

The total contract will not exceed \$106,000, based on the estimated project cost included in the grant application. All fees for engineering services will be paid from grant funds, if received. A breakdown of the professional services is reflected in the table below.

FEMA Hazard Mitigation Grant Program Critical Infrastructure Generators		
Element	Contract Amount	Remaining Contract
Grant Administration – Langford (Application)	\$3,000	\$3,000
Grant Administration – Langford (Grant Management)	PENDING	N/A
Professional Engineering - GLS	\$106,000	N/A

Origination: Project Management

Recommendation:

Staff recommends approving a professional services agreement to GLS for professional engineering services related to the FEMA Hazard Mitigation Grant Program for an amount not-to-exceed \$106,000.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes:  X  No:

If yes, specify Account Number: #600-611-6302

If no, funds will be transferred from account: #   To Account: #

<b>Signed:</b>	<u>Meagan Mageo</u>	<b>Approved by:</b>	<u> </u>
	Staff Member		City Manager
	Date		Date