

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: June 16, 2025

Topic:

Approve a Professional Services Agreement with AIG Technical Services, LLC for Project Number 2025-10005, N. Elm Street Parking (phase II), for a total contract amount not-to-exceed \$196,801.60, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. This expenditure is included in the Fiscal Year 2024-2025 Capital Improvement Budget.

Background:

Included in the City's five-year Capital Improvement Plan is Phase II of the N. Elm Street public parking lot, north of Houston Street, between North Elm Street and BNSF Railroad. Phase II is identified as an off-street parking lot consisting of approximately 96 parking stalls with detention to mitigate flooding issues, lighting, landscaping and irrigation, sidewalk, and other related components necessary for engineering and construction of the proposed improvements. As part of the Phase II design and construction, the curve along N. Elm Street will be adjusted to meet general roadway design geometric criteria with the implementation of curb and gutter.

The professional services agreement with AIG included a scope of work to complete the design, bidding, construction support services, geotechnical services, material testing, and topographical and boundary survey, for a not-to-exceed amount of \$196,801.60.

The project was approved in the FY 2025-2029 Capital Improvement budget and was allocated funding from the 2023 Certificate of Obligation issuance that was approved at the December 4, 2023 City Council meeting.

N. Elm Street Parking Lot (Phase II)		
Project Element	Total Contract	Remaining Contract Amount
Engineering – AIG	\$196,801.60	N/A
Estimated Construction*	\$685,673	N/A
Project Budget \$885,475	Total Contracts & Estimates \$885,475	Remaining Funding \$885,475

*Construction is an estimate only – OPCC will be completed as part of the design

Origination: Project Management

Recommendation:

Staff recommends approving a Professional Services Agreement with AIG Technical Services, LLC for the design of the N. Elm Street Parking Lot (Phase II) for a total contract amount not-to-exceed \$196,801.60.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: #400-154-6409 (259)

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Drew Huffman</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date