

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: November 17, 2025

Topic:

Approve changes to Administrative Policy No. 26, Rules and Regulations for City of Tomball Parks.

Background:

In August 2019, the City of Tomball adopted an updated Rules and Regulations policy for City parks to establish clear standards for public use, facility reservations, and maintenance responsibilities. The policy was designed to ensure that City parks are safe, well-maintained, and available for the enjoyment of all residents and visitors. Key provisions addressed included park hours, reservation procedures, restricted activities, and responsibilities of individuals or organizations using the City facilities.

Since adoption, staff have identified areas where updates are necessary to align the policy with current practices and ensure consistency in application. The proposed revisions reflected in the Summary of Changes provide grammatical and formatting updates for clarity, along with adjustments to reservation procedures, rules for specific amenities such as tennis and pickleball courts, Park Reservation Maintenance Fee, and cleanup and damage responsibilities.

Origination: Project Management

Recommendation:

Staff recommends approving changes to Administrative Policy No. 26, Rules and Regulations for City of Tomball Parks.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: Various

If no, funds will be transferred from account # _____ To account # _____

Signed	<u>Meagan Mageo</u>	Approved by	_____
	Staff Member		City Manager
	Date		Date