

# City Council Meeting Agenda Item Data Sheet

Meeting Date: July 1, 2024

**Topic:**

- Presentation of the Municipal Clerk’s Office Achievement of Excellence Award to the City Secretary’s Office
- Presentation of time capsule – Tomball Museum Center

**Background:**

**Origination:** Mayor and City Secretary Office

**Recommendation:**

**Party(ies) responsible for placing this item on agenda:** Sasha Luna, Assistant City Secretary

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed \_\_\_\_\_ Approved by \_\_\_\_\_  
Staff Member Date City Manager Date