

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: September 2, 2025

#### Topic:

Approve a professional services agreement with AIG Technical Services, LLC for engineering services related to the U.S. Department of Housing and Urban Development – Community Project Fund (CPF) grant related to the N. Cherry Street Storm Sewer Improvements for an amount not-to-exceed \$1,908,249, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the services. These expenditures are to be paid from grant funds received from the U.S. Department of Housing and Urban Development – Community Project Fund.

#### Background:

In accordance with the terms and conditions of the Community Project Fund grant and 2 CFR 200 regulations, staff advertised a Request for Qualifications for engineering services for the design of the storm sewer improvements for N. Cherry Street (HUD Award B-24-CP-TX-2141).

Staff received eight (8) sealed responses from qualified firms. Scoring was completed by a committee to determine the most qualified firm to complete the work. Following scoring, interviews were conducted with top three scoring firms. Staff entered into contract negotiations with AIG Technical Services, LLC (AIG) to complete the design for the identified project.

Staff is recommending awarding a professional services agreement to AIG for professional engineering services related to the CPF grant – N. Cherry Street Street Storm Sewer Improvements for an amount not-to-exceed \$1,915,190. Fees for engineering services will be paid from grant funds. A breakdown of the project cost is reflected in the table below.

Community Project Fund (CPF) Grant North Cherry Street Storm Sewer Improvements (B-24-CP-TX-2141)		
Element	Contract Amount	Remaining Contract
Grant Administration – GrantWorks	\$84,200	\$84,200
Professional Engineering – AIG	\$1,908,249	N/A
<b>Project Budget \$2,000,000</b>	<b>Total Contracts \$1,992,449</b>	<b>Remaining Funding \$7,551</b>

**Origination:** Project Management

#### Recommendation:

Staff recommends approving a professional services agreement with AIG Technical Services, LLC for professional engineering services related to the Community Project Fund (CPF) grant for N. Cherry Street Storm Sewer Improvements for an amount not-to-exceed \$1,908,249.

**Party(ies) responsible for placing this item on agenda:** Meagan Mageo

**FUNDING (IF APPLICABLE)**



