SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, TX 77375 | 281-351-5484

An application to stage an event within the city of Tomball shall be filed with the Marketing & Tourism Team at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by the Tomball City Council.

Date: 4/4/2024   Is this event Co-City sponsored? Yes ☐   No ☑

Request for permission to use a public venue for the following type of event (please check one):

Festival ☐   Community Event ☑   Arts & Crafts Event ☐   Music Event ☐   Other (specify) _____

1. Event title: Freedom 5k Fun Run/Walk

2. Sponsoring entity: MAD for Vets

3. Is this organization based in Tomball: Yes ☐   No ☑

4. Is this organization *non-profit* ☑ or *for-profit* ☐   *Attach 501 (c) (3) tax exemption if applicable

5. Contact: Melanie Duberdorff   Phone: 8326573805

6. Contact address: 2918 Autumnglow Ct. Katy TX 77494

7. Contact email: melanie@madforvets.org

8. Event date: 10/19/2024

9. Event times: Start 8AM   Finish 11AM   Set-up 7AM   Breakdown 1PM

10. Is this event for charity? Yes ☑ No ☐

11. If yes, what charity? MAD for Vets   Tax ID 37-13981743

12. If yes, what percentage of net proceeds will be donated to the charity? 100%

13. On-site contact: Melanie Duberdorff   Mobile #: 8326573805

14. Estimated number of attendees: 200-300

15. Detailed site map in attached: Yes ☑ No ☐

16. Is this event open to the public: Yes ☑ No ☐

17. Admission fee: $ 55   Free ☐

18. Time at which event staff will begin to arrive: 6:30AM

19. The applicant will defend and hold harmless the city of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses. Initial MD

20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured. Initial MD

21. Name of insurance carrier: _____

22. Are Fireworks included in your event? ☐ No   ☑ Yes (Must submit Fireworks Event Application)

Signature: _____

FOR OFFICIAL USE - Fee required: Yes ☐   No ☐   Amount Due: $ _____