

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: April 21, 2025

Topic:

Approve a Professional Services Agreement with Arudrra for Project Number 2025-10013, Tomball Hills Drainage Study, for a total contract amount not-to-exceed \$28,560, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. This expenditure is included in the Fiscal Year 2024-2025 Budget under Professional Services – Contract Engineering.

Background:

Staff requested a professional services agreement and scope of work with Ardurra to conduct a drainage study for Tomball Hills and provide solutions to reduce street flooding on Camille Drive near Alice Lane, as well as impacts to businesses along SH 249 access road. All solutions evaluated should minimize neighborhood disruptions along Camille Drive and Stella Lane.

The professional services agreement with Ardurra included a scope of work to complete the study and evaluate options for the drainage improvements, for a not-to-exceed amount of \$28,560. The scope of work includes the following tasks:

1. **Data Collection:** Reviewing existing site plans, topographic surveys, as-built drawing, drainage studies, and historical information (rainfall/flooding).
2. **Field Investigation and Survey:** Access existing conditions from topographic data and conduct field investigations.
3. **Conceptual Design:** Develop preliminary solutions to address drainage capacity issues with cost estimates.

Based on the City's adopted Procurement Policy purchases in excess of \$50,000 to one vendor require City Council approval. Staff is requesting approval of the professional services agreement with Ardurra for a not-to-exceed amount of \$28,560 as since the vendor has exceeded the \$50,000 expenditure threshold for the current fiscal year.

Origination: Public Works

Recommendation:

Staff recommends approving a Professional Services Agreement with Ardurra for a total contract amount not-to-exceed \$28,560.

Party(ies) responsible for placing this item on agenda:

Drew Huffman, Public Works
Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: #100-156-6304
If no, funds will be transferred from account # _____ To account # _____

Signed	Drew Huffman	Approved by	
	Staff Member		Date