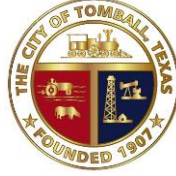


**MINUTES OF REGULAR
CAPITAL IMPROVEMENT PLAN
ADVISORY COMMITTEE MEETING
CITY OF TOMBALL, TEXAS**

MONDAY, DECEMBER 9, 2024



5:30 P.M.

A. The meeting was called to Order at 5:30 p.m. by Chairman Anderson. Other members present were:

Commissioner Colleen Pye
Commissioner Tana Ross
Commissioner Scott Moore
Commissioner Susan Harris
Commissioner Tiffany Fuller – Excused Absence

Others present:

Craig Meyers – Community Development Director
Benjamin Lashley – Assistant City Planner
Kim Chandler – Community Development Coordinator
Tommy Ramsey – City Attorney
Drew Huffman – Public Works Director
Meagan Mageo – Project Manager
Troy Toland – Assistant Public Works Directory/City Engineer

draft

B. No Public Comments were received.

C. No Reports or Announcements were heard.

D. Motion was made by Commissioner Pye, second by Commissioner Moore, to approve the Minutes of the Capital Improvements Plan Advisory Committee Meeting of June 10, 2024.

Roll call vote was called by Community Development Coordinator Kim Chandler.

Motion carried unanimously.

Discussion/Action of the Following Items:

E. New Business:

E.1 Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council.

- Drew Huffman, Public Works Director and Meagan Mageo, Project Manager, presented the Status of Impact Fees and Capital Improvements Plan.

Motion was made by Commissioner Moore, second by Commissioner Ross to recommend no update to the Capital Improvement Plan, and/or Impact Fees.

Roll call vote was called by Community Development Coordinator Kim Chandler.

Vote was as follows:

Commissioner Pye	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner Harris	<u>Aye</u>
Commissioner Ross	<u>Aye</u>
Commissioner Moore	<u>Aye</u>

Motion carried unanimously.

- E.2 Discussion and Action Regarding establishing the next meeting of the Capital Improvement Plan Advisory Committee to file a semi-annual report with respect to the progress of the Capital Improvement Plan as required by Section 395.058 of the Texas Local Government Code on June 9, 2025, at 5:30 pm.

Motion was made by Commissioner Harris, second by Commissioner Pye to set the next meeting on June 9, 2025, at 5:30 pm.

Roll call vote was called by Community Development Coordinator Kim Chandler.

Vote was as follows:

Commissioner Pye	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner Harris	<u>Aye</u>
Commissioner Ross	<u>Aye</u>
Commissioner Moore	<u>Aye</u>

Motion carried unanimously.

- F. Motion was made by Commissioner Moore, second by Commissioner Pye, to adjourn.

Roll call vote was called by Community Development Coordinator Kim Chandler.

Motion carried unanimously.

Meeting was adjourned at 5:53 p.m.

PASSED AND APPROVED this _____ day of _____ 2025.

Kim Chandler
Community Development Coordinator

Richard Anderson
Commission Chair