

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: September 3, 2024

Topic:

Approve an agreement with Elite Utility Services, Inc. for Project Number 2019-10034, Cherry Street Gas Main, for a not-to-exceed amount of \$448,840.55 (Bid No. 2024-10), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. These expenditures are included in the fiscal year 2023-2024 capital improvement budget

Background:

The proposed agreement with Elite Utility Services, Inc. is to complete the installation of a new gas main along Cherry Street extending approximately 6,165 linear feet. Elite Utility Services was selected through the competitive sealed bid process (Bid No. 2024-10), which allowed for interested parties to submit sealed bids to complete the proposed project and Elite was the only bid received. Elite has been working in the City of Tomball for more than five years installing public and private natural gas lines. After reviewing the submitted bid, it was determined that Elite would provide the best service to the City given their proven record and the submitted bid being with the engineer's submitted cost estimate. The selection and discussions were held in accordance with the City's adopted Procurement Policy and Manual and state procurement law.

This item authorizes an agreement with Elite Utility Services, to complete the installation of a new gas main along S. Cherry Street for an amount not-to-exceed \$448,840.55, included in the adopted fiscal year 2023-2024 capital budget.

Origination: Project Management

Recommendation:

Staff recommends approving an agreement with Elite Utility Services, Inc. for the installation of a new gas main along S. Cherry Street for an amount not-to-exceed \$448,840.55.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: _____ If yes, specify Account Number: #400-613-6409

If no, funds will be transferred from account: # _____ To Account: # _____

Signed: Meagan Mageo **Approved by:** _____
Staff Member Date City Manager Date