

**MINUTES OF REGULAR
CAPITAL IMPROVEMENT PLAN
ADVISORY COMMITTEE MEETING
CITY OF TOMBALL, TEXAS**

MONDAY, JUNE 10, 2024



5:30 P.M.

A. The meeting was called to Order at 5:38 p.m. by Chairwoman Tague. Other members present were:

Commissioner Richard Anderson
Commissioner Tana Ross
Commissioner Scott Moore
Commissioner Susan Harris
Commissioner Tiffany Fuller – Excused Absence

Others present:

Craig Meyers – Community Development Director
Benjamin Lashley – Assistant City Planner
Kim Chandler – Community Development Coordinator
Tommy Ramsey – City Attorney
Drew Huffman – Public Works Director
Meagan Mageo – Project Manager
Jeffrey Salgado – Graduate Engineer

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B. No Public Comments were received.

C. No Reports or Announcements.

Motion was made by Commissioner Ross, second by Commissioner Anderson, to approve the Minutes of the Capital Improvements Plan Advisory Committee Meeting of December 11, 2023.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Discussion/Action of the Following Items:

D. New Business:

D.1 Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council.

- Drew Huffman, Public Works Director, presented the Status of Impact Fees and Capital Improvements Plan and Report.

Motion was made by Commissioner Moore, second by Commissioner Anderson to recommend no update of Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.

Roll call vote was called by Commission Secretary Kim Chandler.

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner Harris	<u>Aye</u>
Commissioner Ross	<u>Aye</u>
Commissioner Moore	<u>Aye</u>

- D.2 Discussion and Action Regarding establishing the next meeting of the Capital Improvement Plan Advisory Committee to file a semi-annual report with respect to the progress of the Capital Improvement Plan as required by Section 395.058 of the Texas Local Government Code on December 9, 2024 at 5:30 pm.

Motion was made by Commissioner Anderson, second by Commissioner Ross to set the next meeting on December 9, 2024 at 5:30 pm.

Roll call vote was called by Commission Secretary Kim Chandler.

Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner Harris	<u>Aye</u>
Commissioner Ross	<u>Aye</u>
Commissioner Moore	<u>Aye</u>

Motion carried unanimously.

- E. Motion was made by Commissioner Anderson, second by Commissioner Harris, to adjourn.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Meeting was adjourned at 5:54 p.m.

PASSED AND APPROVED this _____ day of _____ 2024.

Kim Chandler
Community Development Coordinator /
Commission Secretary

Richard Anderson
Commission Chair