

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: 10/16/2023

**Topic:**

Approve an agreement with Northwest Communications, Inc. for handheld radios through the Harris County/TXWARN P25 700/800 MHz contract on the BuyBoard purchasing cooperative (Contract No. 604-20) for a not-to-exceed amount of \$58,820.51, authorize the expenditure of funds therefor, and authorize the City Manager any and all documents related to the expenditure. This amount is included in the FY 2023-2024 budget.

**Background:**

As part of the FY 2023-2024 budget process, the Public Works department requested additional handheld radios to be used for various daily activities, events, and emergency operations. Public Works worked with TPD and TFD to select the optimized radios for our needs and determine the number of radios and accessories needed.

The budgeted amount for the purchase of the radios was \$100,000 divided between the General Fund and Enterprise Fund. The quote received from Buyboard is \$58,820.51.

**Origination:** Public Works Department

**Recommendation:** Staff recommends approving the purchase of the vehicle as appropriated in the Fiscal Year 2023-2024.

**Party(ies) responsible for placing this item on agenda:** Drew Huffman, Public Works Director

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes:  No:   
\_\_\_\_\_

If yes, specify Account Number: 600-613-6404, and  
100-157-6106

If no, funds will be transferred from account: # \_\_\_\_\_ To Account: # \_\_\_\_\_

**Signed:** Drew Huffman **Approved by:** \_\_\_\_\_  
Staff Member Date City Manager Date