

**NOTICE OF REGULAR TOMBALL ECONOMIC DEVELOPMENT
CORPORATION MEETING**



**Tuesday, March 05, 2024
5:30 PM**

Notice is hereby given of a meeting of the Tomball Economic Development Corporation, to be held on Tuesday, March 05, 2024 at 5:30 PM, City Hall, 401 Market Street, Tomball, TX 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball Economic Development Corporation reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

THE TOMBALL ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF TOMBALL, TEXAS, WILL CONDUCT THE MEETING SCHEDULED FOR MARCH 5, 2024, 5:30 PM, AT 401 MARKET STREET, TOMBALL, TEXAS, 77375. THIS MEETING AGENDA AND THE AGENDA PACKET ARE POSTED ONLINE AT:

<HTTPS://TOMBALLTX.GOV/ARCHIVE.ASPX?AMID=38>

A RECORDING OF THE MEETING WILL BE MADE AND WILL BE AVAILABLE TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT UPON WRITTEN REQUEST.

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York); +1 301 715 8592 US; +1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose); +1 669 900 6833 US (San Jose); or +1 253 215 8782 US (Tahoma) - Meeting ID: 827 0778 2135 Passcode: 166183. The public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

A. Call to Order

President Fagan called the meeting to order at 5:30 p.m.

PRESENT

President Gretchen Fagan
Vice President Chad Degges
Secretary Bill Sumner
Member Lisa Covington

Member Jim Engelke
Member Brock Hendrickson

ABSENT
Treasurer Richard Bruce

OTHERS PRESENT
Kelly Violette
Tiffani Wooten
Tori Gleason
McKayley Dannelley
Mark Stoll
Katherine Tapscott
Tom Condon
Ross Winkler
Bruce Kissinger
Sylvia Kissinger
Christian Roberge
Kaela Olson (via Zoom)

B. Invocation

Vice President Degges led the invocation.

C. Pledges

Kelly Violette led the pledge of allegiance to both flags.

D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

The following public comment was received.

Mark Stoll – Addressed the topic regarding not running for re-election on City Council.

E. Reports and Announcements

F. Reports by TEDC Staff:

Tiffani Wooten provided an overview of the following:

1. Summer Youth Employment Program Update

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2. Community Career Fair – April 24th – 10:00 – 3:00 - Lone Star College Tomball – Beckendorf Conference Center
3. TEDC to host Webinar #1 – Topic: E-Commerce, presented by Josh Orr with Capital Commerce – March 26th
4. Downtown Workshop Meeting #2 held on Monday, February 26th
5. TEDC Strategic Planning Retreat – April 3, 2024 – TISD Innovation Center - 11211 Farm to Market 2920 Building 3, Tomball, TX 77375

G. Approval of Minutes

Motion made by Member Engelke, Seconded by Member Covington.

Voting Yea: Vice President Degges, Secretary Sumner, Member Covington, Member Engelke, Member Hendrickson.

The motion carried unanimously.

6. Regular Tomball EDC Meeting of January 23, 2024.

H. New Business

7. Presentation by Katherine Tapscott, Finance Director, regarding the Tomball EDC 2023-2024 Fiscal Year financial statements.
8. Consideration and possible action by Tomball EDC to approve, as a Project of the Corporation, an agreement with WR Transformers, Inc. to make direct incentives to, or expenditures for, the creation or retention of primary jobs associated with the development of a corporate headquarters facility, located at 2013 S. Persimmon Street, Tomball, Texas 77375. The estimated amount of expenditures for such Project is \$12,072.00.

Public Hearing

President Fagan opened the public hearing at 6:05 p.m. No comments were received. Public hearing was closed at 6:05 p.m.

Motion made by Secretary Sumner, Seconded by Member Engelke

Voting Yea: Vice President Degges, Secretary Sumner, Member Covington, Member Engelke, Member Hendrickson.

The motion carried unanimously.

9. Consideration and possible action by Tomball EDC to approve, as a Project of the Corporation, an agreement with Sylvia's Wood Fire Pizza, LLC, to make direct incentives to, or expenditures for, rental assistance for new or expanded business enterprise to be located at 306 Market Street, Tomball, Texas 77375. The estimated amount of expenditures for such Project is \$10,000.00.

Public Hearing

President Fagan opened the public hearing at 6:10 p.m. No comments were received. Public hearing was closed at 6:10 p.m.

Motion made by Member Covington, Seconded by Secretary Sumner.

Voting Yea: Vice President Degges, Secretary Sumner, Member Covington, Member Engelke, Member Hendrickson.

The motion carried unanimously.

10. TEDC Quarterly update on 2023-2024 Strategic Work Plan.

Tiffani Wooten provided an overview.

Presentation item only; no Board action required.

11. EXECUTIVE SESSION: The Tomball Economic Development Corporation Board will meet in Executive Session as authorized by Title 5, Chapter 551, Texas Government Code, The Texas Open Meetings Act, for the following purpose:

- Section 551.072, - Deliberations regarding real property: Deliberate the purchase, exchange, sale, lease, or value of real property.

- Section 551.087, - Deliberation regarding Economic Development negotiations.

The Tomball Economic Development Corporation Board of Directors recessed at 6:19 p.m.

12. Reconvene into regular session and take action, if necessary, on items discussed in Executive Session.

The Tomball Economic Development Corporation Board of Directors reconvened at 7:14 p.m.

I. Adjournment

Motion made by Vice President Degges, Seconded by Member Covington.

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Voting Yea: Vice President Degges, Secretary Sumner, Member Covington, Member Engelke, Member Hendrickson.

The motion carried unanimously. Meeting adjourned at 7:15 p.m.

C E R T I F I C A T I O N

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 1st day of March 2024 by 5:30 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Kelly Violette
Executive Director

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY BE VIEWED ONLINE AT www.ci.tomball.tx.us.

PASSED AND APPROVED this the 5th day of March 2024.

President, Tomball EDC Board

Secretary, Tomball EDC Board