



SPECIAL EVENT APPLICATION

CITY OF TOMBALL, TEXAS | 401 Market Street | Tomball, Texas 77375 | 281-351-5484

An application to stage an event within the City of Tomball shall be filed with the Community Events Coordinator at least 180 days prior to the event. This application is not to be construed as authorizing or agreeing to any event until formally approved by Tomball City Council.

Date: 3/3/2022 Is this event Co-City sponsored? Yes ☐ No ☒

Request for permission to use a public venue for the following type of event (please check one):

Festival ☐ Community Event ☐ Arts & Crafts Event ☐ Music Event ☐ Other (specify) ☒

Event title: Texas Dill Days Car Show

1. Sponsoring entity: Heather Herlong Events, LLC
2. Is this organization based in Tomball: Yes ☐ No ☒
3. Is this organization non-profit ☐ or for-profit ☒ *Attach 501 (c) (3) tax exemption if applicable
4. Contact: Heather Herlong Phone: 832 447 0723
5. Contact address: 3331 Three Pines Dr
6. Contact email: heather@heatherherlongevents.com
7. Event date: MAY 12th-14th 2022
8. Event times: Start 7am Finish 7pm Set-up 6:00 Breakdown 8:00 PM
9. Event location: Tomball Depot
10. Is this event for charity? Yes ☒ No ☐
11. If yes, what charity? Spring Creek Area Blue Star Mothers Tax ID 86-2210953
12. If yes, what percentage of net-proceeds will be donated to the charity? 100%
13. On-site contact: Heather Herlong Mobile Phone: 832 447 0723
14. Estimated number of attendees: TK 1.5K
15. Detailed site map in attached: Yes ☒ No ☐
16. Is this event open to the public: Yes ☒ No ☐
17. Admission fee: \$ 30-50 Free ☐ Registration-Entry ; Free To Public
18. Time at which event staff will begin to arrive: 6:00 AM
19. The applicant will defend and hold harmless the City of Tomball from all claims, demands, actions or causes of action, of whatsoever nature or character, arising out of or by reason of the conduct of the activity authorized by such application including attorney fees and expenses.
Initial HH
20. The applicant will provide proof of general liability insurance for the event naming the City of Tomball as additional insured.
Initial HH
21. Name of insurance carrier: Nautilus Insurance Co.
22. Organization has secured date with the Public Works Dept. and has paid deposit. NA "In-Kind"

Signature: HH

FOR OFFICIAL USE - Fee required: Yes ☐ No ☐ Amount Due: \$ _____