

City Council Meeting
Agenda Item
Data Sheet

Meeting Date: May 19, 2025

Topic:

Workshop Discussion Only – Approve a contract with Topwater Construction Services, LLC through a TIPS-USA contract (Contract No. 211001), for repairs to the drainage area along Zion Road, for an amount of \$38,500,approve the expenditure of funds thereof, and authorize the City Manager to execute any and all documents related to the purchases. This expenditure is included in the Fiscal Year 2024-2025 Budget.

Background:

Topwater Construction Services, Inc.is a general contractor company located in Katy, Texas. Topwater is a commercial general contractor specializing in new construction, renovation, and restoration of schools, hospitals, government buildings, and other construction type components.

The area between Polaris Blvd and Wickford Dr needs drainage repairs that include regrading, replacement of drain exits, resodding, and soil compaction.

Topwater provided a contract for services outlining the recommended drainage repairs to improve the water flow along Zion Road.

Based on the City’s adopted Procurement Policy purchases in excess of \$50,000 to one vendor require City Council approval. Staff is requesting approval of a contract with Topwater Construction Services, LLC for a not-to-exceed amount of \$38,500 since the vendor has exceeded the \$50,000 expenditure threshold for the current fiscal year, current vendor expenditures for the fiscal year is shown below.

Service	Amount
Previously Approved Expenditures (PD Restroom Remodel	\$140,000
Zion Road Sidewalk Drainage Repaires	\$38,500
Total Anticipated Expenditures	\$178,500

This item authorizes a contract with Topwater Construction Services, LLC for a total contract amount not-to-exceed \$178,500 through a TIPS-USA contract (Contract No. 211001).

Origination: Public Works

Recommendation:

Staff recommends approving a contract with Topwater Construction Services, LLC for a total contract amount not-to-exceed \$38,500 through a TIPS-USA contract (Contract No. 211001).

Party(ies) responsible for placing this item on agenda: Drew Huffman, Public Works Director

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: #100-154-6207 _____

If no, funds will be transferred from account # _____ To account # _____

Signed	Drew Huffman	Approved by	
	Staff Member		
	Date		Date