

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: October 7, 2024

Topic:

Approve a Services Agreement renewal with Accurate Utility Supply, LLC for water, wastewater, and drainage supplies and services through a BuyBoard Contract (Contract No. 626-20) for a not-to-exceed amount of \$245,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures are included in the Fiscal Year 2024-2025 Budget.

Background:

Accurate Utility Supply, LLC is a utility supply distributor that has consistently provided the City of Tomball with a wide range of water, wastewater, and drainage products and services including pipe, hydrants, fittings, clamps, water metering testing, calibration and repair, backflow certification and repair, compliance support flow testing, leak detection, and meter and backflow vaults.

Based on the City’s adopted Procurement Policy, staff is requesting the renewal of a services agreement with Accurate Utility Supply, LLC for the purchase of supplies through an existing BuyBoard Contract for the purchase for this fiscal year in excess of \$50,000. The chart below identifies projected spending through September 30, 2025, for daily maintenance and project completion.

Projected Water Purchases (pipe, fittings, and testing)	\$125,000
Projected Wastewater Purchases	\$70,000
Project Drainage Purchases	\$10,000
Project Capital Purchases	\$40,000
Projected Total Expenditures	\$245,000

The original services agreement was executed in June 2023 and included the option for three additional one-year renewals. The City renewed the services agreement for Fiscal Year 2024. Staff is requesting to exercise the second renewal for Fiscal Year 2025, leaving one remaining renewal. This item authorizes fiscal year purchases with Accurate Utility Supply, LLC to supply necessary water, wastewater, and drainage supplies and services, as needed.

Origination: Project Management

Recommendation:

Staff recommends approving a services agreement renewal with Accurate Utility Supply, LLC for fiscal year 2025 for an amount not-to-exceed \$245,000.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Manager

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: _____ No: _____ If yes, specify Account Number: #600-613-6106,
#600-613-6329
#600-614-6106
#600-614-6207
#100-154-6106
#400-154-6409

If no, funds will be transferred from account # _____ To account # _____

Signed Meagan Mageo 9/24/24 Approved by _____
Staff Member Date City Manager Date