

# City Council Meeting Agenda Item Data Sheet

Meeting Date: October 7, 2024

**Topic:**

Presentation, discussion, and direction for the proposed North Sycamore Parking Lot project.

**Background:**

During the Fiscal Year 2023-2024 budget the North Sycamore Street Parking Lot project was identified in the proposed 2024-2028 Capital Improvements Plan. Following discussions, the project was adopted as part of the final 2024-2028 Capital Improvement Plan and funding was allocated by City Council through the 2023 certificates of obligation in the amount of \$1,500,000.

On April 1, 2024, Council approved a Professional Services Agreement with WGA Consulting Engineers to complete the design and engineering for the proposed project. WGA completed a survey and on-site work to determine the best and safest design option to allow for the construction of the street reconstruction and additional parking.

On July 11, 2024, staff sent a letter to registered property owners on North Sycamore Street providing notification of the project and to contact the City with any questions or concerns. Additionally, during the week of July 22, staff conducted visits with property owners and residents located along the project site to provide a better understanding of the project.

On September 16, staff hosted a Stakeholders meeting at 12 p.m. and 5 p.m. and invited property owners, residents, and business owners in the area to attend. The meeting allowed the community to ask questions, review the design options, vote on the options and provide comments and feedback to staff for the project. Eight members of the community attended the meetings and provided valuable feedback. All eight members in attendance voted for the One-Way option.

This item is to present the feedback, provide comments received, review the design options with City Council and seek Council's recommendation on the project.

**Origination:** Public Works Department

**Recommendation:**

**Party(ies) responsible for placing this item on agenda:**

Drew Huffman, Public Works  
Director

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**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed Drew Huffman Approved by \_\_\_\_\_  
Staff Member Date City Manager Date