

City Council Meeting

Agenda Item

Data Sheet

Meeting Date: December 20, 2021

Topic:

Consideration to award contract for bid number 2022-01 for the Roof Replacement for the Administrative Services Building to Parich Roofing & Construction, LLC for a total amount of \$86,500.00.

Background:

Staff had a roof inspection completed prior to the completion of the FY2021 budget, which revealed the need to have the roof at the Administrative Services Building completed. The anticipated project cost was greater than the available budgeted funds and the project was placed on hold until the appropriate amount could be budgeted for fiscal year 2022.

The proposed project will replace the first layer of the current roof which will extend the life by ten years and avoid the need for a full roof replacement at this time. In an effort to obtain the most favorable pricing, sealed bids were solicited for the completion of the roofing project. Bid packets were available at the City Administration Building or could be electronically delivered by request. A total of four (4) vendors received information on the bid specifications, of which three (3) qualifying bids were received.

The lowest responsible bidder was determined to be Parich Roofing & Construction, LLC for a total bid of \$86,500.00, which is below our budgeted funds for this project of \$100,000.00.

Origination: Public Works Department

Recommendation:

Staff recommends awarding the contract to Parich Roofing & Construction, LLC in the amount of \$86,500.00.

Party(ies) responsible for placing this item on agenda: Meagan Mageo, Project Coordinator

FUNDING (IF APPLICABLE)

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: ☒ No: ☐ If yes, specify Account Number: #100-157-6206 & 600-611-6206

If no, funds will be transferred from account # _____ To account # _____

Signed Meagan Mageo Approved by _____
Staff Member Date City Manager Date