

**MINUTES OF REGULAR  
CAPITAL IMPROVEMENT PLAN  
ADVISORY COMMITTEE MEETING  
CITY OF TOMBALL, TEXAS**

**MONDAY, DECEMBER 13, 2021**



**5:30 P.M.**

A. The meeting was called to Order at 5:34 p.m. by Chairman Tague. Other members present were:

Commissioner Richard Anderson  
Commissioner Caitlin McNeilly  
Commissioner Dane Dunagin  
Commissioner Darrell Roquemore  
Commissioner Tana Ross

Others present:

Community Development Director – Nathan Dietrich  
Assistant City Manager – Jessica Rogers  
Public Works Director – Beth Jones  
City Attorney – Loren Smith  
City Engineer – Wesley Stolz  
Community Development Coordinator – Kim Chandler

**draft**

B. No Public Comments were received.

C. No Reports and Announcements were heard.

Motion was made by Commissioner Dunagin, second by Commissioner Ross, to approve the Minutes of the Capital Improvements Plan Advisory Committee Meeting of June 14, 2021.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Discussion/Action of the Following Items:

D. New Business:

D.1 Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council.

- Recommendation that no update of Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.

- Wesley Stolz (City Engineer) and Beth Jones (Public Works Director) presented the Status of Impact Fees and Capital Improvements Plan and Report.

Motion was made by Commissioner Harris, second by Commissioner Dunagin to recommend no update of Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.

Roll call vote was called by Commission Secretary Kim Chandler. Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner McNeilly	<u>Aye</u>
Commissioner Dunagin	<u>Aye</u>
Commissioner Roquemore	<u>Aye</u>
Commissioner Ross	<u>Aye</u>

Motion carried unanimously.

- D.2 Discussion and Action Regarding establishing the next meeting of the Capital Improvement Plan Advisory Committee to file a semi-annual report with respect to the progress of the Capital Improvement Plan as required by Section 395.058 of the Texas Local Government Code on June 13, 2022 at 5:30 pm.

Motion was made by Commissioner Ross, second by Commissioner Anderson to set the next meeting on June 13, 2022 at 5:30 p.m.

Roll call vote was called by Commission Secretary Kim Chandler. Vote was as follows:

Chair Tague	<u>Aye</u>
Commissioner Anderson	<u>Aye</u>
Commissioner McNeilly	<u>Aye</u>
Commissioner Dunagin	<u>Aye</u>
Commissioner Roquemore	<u>Aye</u>
Commissioner Ross	<u>Aye</u>

Motion carried unanimously.

- E. Motion was made by Commissioner Harris, second by Commissioner Ross, to adjourn.

Roll call vote was called by Commission Secretary Kim Chandler.

Motion carried unanimously.

Meeting was adjourned at 6:08 p.m.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Kim Chandler  
Community Development Coordinator /  
Commission Secretary

\_\_\_\_\_  
Barbara Tague  
Commission Chair