

# City Council Meeting

## Agenda Item

### Data Sheet

Meeting Date: August 15, 2022

#### Topic:

Authorize the City Manager to execute a purchase order with Impact Promotional Services, d.b.a Got You Covered Workwear and Uniforms for public safety uniforms through the BuyBoard Cooperative Purchasing Network Contract #670-22 in the not to exceed amount of \$115,000, and approving the associated expenditure of funds.

#### Background:

Impact Promotional Services, d.b.a Got You Covered Work Wear & Uniforms has an active BuyBoard Contract, #670-22 for public safety uniforms. As a member of the BuyBoard Cooperative, the City has made purchases on the BuyBoard contract in the past, which met the City's Purchasing and Bidding Policy and the statutory purchasing requirements of Texas Local Government Code 271.102. At this time, the City intends to make additional purchases of goods under this contract.

After extensive testing from both the fire and police departments over the past year, both agencies opted to wear the same uniform items. This has lead both agencies to utilize the same vendor. The changes in the uniforms coupled with new firefighters and police officers coming on board has caused the total annual spent with this vendor to exceed \$50,000. The total cost to outfit a firefighter is approximately \$950. The total cost to outfit a police officer is approximately \$3,100.

Both the Fire and Police Departments purchase uniform items from this vendor including but not limited to:

- |                                                               |                                                                        |
|---------------------------------------------------------------|------------------------------------------------------------------------|
| 1. Uniform Shirts                                             | 10. Badges                                                             |
| 2. Uniform T-Shirts                                           | 11. Collar Brass                                                       |
| 3. Uniform Pants                                              | 12. Duty Gear (ie: holsters, handcuff cases, belts, magazine carriers) |
| 4. Baseball Caps                                              | 13. Honor Guard Uniforms                                               |
| 5. Shorts                                                     | 14. Patches                                                            |
| 6. Boots                                                      | 15. Batons                                                             |
| 7. Dress Uniforms including hats, coats, shirts, pants, shoes | 16. OC Spray                                                           |
| 8. Protective Vests                                           | 17. Rain Coats                                                         |
| 9. Name Tags                                                  | 18. Traffic Vests                                                      |

The fiscal year 2021-2022 annual amount spent with Impact Promotional Services, d.b.a Got You Covered Work Wear & Uniforms is approaching \$50,000. Per the City's adopted Purchasing and Bidding Policy, expenditures in excess of \$50,000 require approval of the City Council. Future annual purchases from this vendor are expected to exceed the \$50,000 threshold.

**Origination:** Fire Department

**Recommendation:**

Staff recommends authorizing the City Manager to execute a contract with Impact Promotional Services d.b.a Got You Covered Workwear and Uniforms for the purchase of public safety uniforms purchases through the BuyBoard Cooperative Purchasing Network Contract #670-22 in the not to exceed amount of \$115,000, and approving the associated expenditure of funds.

**Party(ies) responsible for placing this item on agenda:**Joe Sykora, Fire Chief**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: X No: \_\_\_\_\_ If yes, specify Account Number: # 100-XXX-6107

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Joe Sykora</u>	<u>07/19/2022</u>	Approved by	_____	_____
	Staff Member	Date		City Manager	Date