

**NOTICE OF REGULAR TOMBALL ECONOMIC DEVELOPMENT  
CORPORATION MEETING**



**Tuesday, September 12, 2023  
5:30 PM**

Notice is hereby given of a meeting of the Tomball Economic Development Corporation, to be held on Tuesday, September 12, 2023 at 5:30 PM, City Hall, 401 Market Street, Tomball, TX 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball Economic Development Corporation reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**THE TOMBALL ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF TOMBALL, TEXAS, WILL CONDUCT THE MEETING SCHEDULED FOR SEPTEMBER 12, 2023, 5:30 PM, AT 401 MARKET STREET, TOMBALL, TEXAS, 77375. THIS MEETING AGENDA AND THE AGENDA PACKET ARE POSTED ONLINE AT:**

**[HTTPS://TOMBALLTX.GOV/ARCHIVE.ASPX?AMID=38](https://tomballtx.gov/archive.aspx?amid=38)**

**A RECORDING OF THE MEETING WILL BE MADE AND WILL BE AVAILABLE TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT UPON WRITTEN REQUEST.**

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York); +1 301 715 8592 US; +1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose); +1 669 900 6833 US (San Jose); or +1 253 215 8782 US (Tahoma) - Meeting ID: 836 9467 2480 Passcode: 437550. The public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

**A. Call to Order**

President Fagan called the meeting to order at 5:30 p.m.

**PRESENT**

President Gretchen Fagan  
Secretary Bill Sumner (via Zoom)  
Treasurer Richard Bruce

Member Lisa Covington  
Member Chad Degges

ABSENT

Member Clete Jaeger  
Member Jim Engelke

OTHERS PRESENT

Kelly Violette  
Tiffani Wooten  
Tori Gleason  
McKayley Dannelley  
Tom Condon  
Kyle Bertrand  
Dennis Winkler  
Jessica Rogers  
John Ford  
Bruce Hillegeist  
Gabriel Garza  
Patricia Garza  
Colleen Pye  
Kaela Olson (via Zoom)

B. Invocation

Board Member Degges led the invocation.

C. Pledges

Kelly Violette led the pledge of allegiance to both flags.

D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

President Fagan opened public comments at 5:32 p.m.

Public comments were closed at 5:32 p.m.

E. Approval of Minutes

Motion made by Member Degges, Seconded by Member Covington.

Voting Yea: President Fagan, Secretary Sumner, Treasurer Bruce, Member Degges, Member Covington, Member Bruce

The motion carried unanimously.

1. Regular Tomball EDC Meeting of August 8, 2023.

F. New Business

2. Consideration and possible action by Tomball EDC to amend the Policy and Guidelines for the Rental Incentive Program.

Motion made by Member Degges, Seconded by Member Covington.

Voting Yea: President Fagan, Secretary Sumner, Treasurer Bruce, Member Degges, Member Covington.

The motion carried unanimously.

3. Consideration and possible action by Tomball EDC to approve, as a Project of the Corporation, an agreement with The Garza Agency to make direct incentives to, or expenditures for, rental assistance for new or expanded business enterprise to be located at 28427 SH 249, Tomball, Texas 77375. The estimated amount of expenditures for such Project is \$10,000.00.

Public Hearing

President Fagan opened the public hearing at 5:40 p.m. No comments were received. Public hearing was closed at 5:41 p.m.

Motion made by Treasurer Bruce, Seconded by Member Degges.

Voting Yea: President Fagan, Secretary Sumner, Treasurer Bruce, Member Degges, Member Covington.

The motion carried unanimously.

4. EXECUTIVE SESSION: The Tomball Economic Development Corporation Board will meet in Executive Session as authorized by Title 5, Chapter 551, Texas Government Code, The Texas Open Meetings Act, for the following purpose:

- Section 551.072, - Deliberations regarding real property: Deliberate the purchase, exchange, sale, lease, or value of real property.

- Section 551.087, - Deliberation regarding Economic Development negotiations.

- Section 551.074, - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal

The Tomball Economic Development Corporation Board of Directors recessed at 5:42 p.m.

5. Reconvene into regular session and take action, if necessary, on items discussed in Executive Session.

The Tomball Economic Development Corporation Board of Directors reconvened at 7:18 p.m.

6. Consideration and possible action regarding the Tomball Economic Development Corporation (TEDC) Fiscal Year 2023-2024 Budget.

#### Public Hearing

President Fagan opened the public hearing at 7:20 p.m. No comments were received. Public hearing was closed at 7:20 p.m.

Motion made by Treasurer Bruce, Seconded by Member Degges.

Voting Yea: President Fagan, Secretary Sumner, Treasurer Bruce, Member Degges, Member Covington

The motion carried unanimously.

#### I. Adjournment

Motion made by Treasurer Bruce, Seconded by Member Covington.

Voting Yea: President Fagan, Secretary Sumner, Treasurer Bruce, Member Degges, Member Covington.

The motion carried unanimously. Meeting adjourned at 7:22 p.m.

### **C E R T I F I C A T I O N**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 8th day of SEPTEMBER 2023 by 5:30 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Kelly Violette  
Executive Director

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This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY BE VIEWED ONLINE AT [www.ci.tomball.tx.us](http://www.ci.tomball.tx.us).

PASSED AND APPROVED this the 14th day of November 2023.

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President, Tomball EDC Board

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Secretary, Tomball EDC Board