

**RESOLUTION – AUTHORIZING AN OPEN PUBLIC RECORDS – RECORDS INFORMATION MANAGEMENT
SHARED SERVICES AGREEMENT WITH THE COUNTY OF MONMOUTH**

WHEREAS, under the New Jersey Uniform Shared Services and Consolidation Act, namely C. 40A:65-1, *et seq.*, local units, such as the County of Monmouth and the Borough of Tinton Falls (“Borough”), may enter into shared services agreements with each other; and

WHEREAS, the County of Monmouth previously entered into an agreement with Sunrise Systems, Inc. (“Sunrise”), whereby the County of Monmouth is licensed to access and use Sunrise’s web-based system known as the Open Public Records Search System – Record Information Management (“OPRS-RIM”); and

WHEREAS, the OPRS-RIM provides for the inventory management, retention management and disposition management for official records and includes an imaging module that permits the scanning of paper records into TIFF images, which may be stored long term, searched and retrieved electronically; and

WHEREAS, under the terms of its agreement with Sunrise, the County of Monmouth may sublicense access and use of OPRS-RIM to municipalities within Monmouth County; and

WHEREAS, the County of Monmouth offered and ultimately entered into a shared service agreement with the Borough in 2009, whereby the Borough was authorized as a sublicensee to access and use OPRS-RIM; and

WHEREAS, the County of Monmouth has offered to renew the shared services agreement with the Borough whereby the Borough will again be authorized as a sublicensee to access and use OPRS-RIM from the date of the execution of the new shared services agreement through and including June 30, 2029, unless sooner terminated or extended; and

WHEREAS, a copy of the new shared services agreement is attached to this Resolution.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Borough of Tinton Falls that the Mayor and the Municipal Clerk be and they are hereby authorized to enter into the proposed OPRS-RIM shared services agreement with the County of Monmouth.

BE IT FURTHER RESOLVED, that if and when funds are required from the Borough to pay for its continued participation in the OPRS-RIM agreement, the Chief Financial Officer shall file a certification of available funds, identify the budget line item(s) and amount(s) certified.

Risa Clay, Council President

BOROUGH OF TINTON FALLS COUNCIL

Council Member	Moved	Second	Ayes	Nays	Absent	Abstain
Ms. Buckley						
Dr. Dobrin						
Mr. Manginelli						
Mr. Nesci						
Mrs. Clay						

CERTIFICATION

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held May 21, 2024.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 21st day of May 2024.

Michelle Hutchinson
Borough Clerk