



April 22, 2026

Revised Contract Amendment

Via Electronic Mail (tneff@tintonfalls.com)

Borough of Tinton Falls
556 Tinton Avenue
Tinton Falls, New Jersey 07724

Attn.: Thomas P. Neff, PE, PP, CME, CFM
Borough Engineer & Zoning Officer

Re.: Borough of Tinton Falls, County of Monmouth, State of New Jersey
Professional Engineering Services
Walz Park - Shark River Road (Block 145, Lots 28.01 & 29.01)
Supplemental Engineering Design & Permitting Services
Our File No.: Proposal SCE-P13966.011 Contract Amendment #2 Revision A

Dear Mr. Neff:

As discussed with Kevin O'Keeffe of our office via email on March 27, 2026, and with Mr. Gabe Mahon of the New Jersey Department of Environmental Protection (NJDEP) via email on April 16, 2026, **SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) is offering this revised Contract Amendment for the Walz Park project to the Borough of Tinton Falls (Borough) for additional services associated with requirements set forth by NJDEP per our Stormwater Management design review meeting on March 6, 2026, and subsequent email correspondence through March 20, 2026.

As discussed with Mr. Gabe Mahon, Ms. Jennifer Moriarty, and Mr. Henry Gajda of NJDEP at the March 6, 2026, Stormwater Management design review meeting, the Borough expressed concern with the previous redesign direction provided by NJDEP in March 2025. The offered redesign approach was prepared by SCE based on design recommendations received from NJDEP and resulted in upwards of 16-inches of stone for permeable walkways, a cost of approximately \$500,000 – significantly more than the manufacturer's recommended 4-inches of stone for the specified permeable walkway.

After resubmitting various documents regarding SCE's Stormwater Management design per NJDEP's March 2025 direction, NJDEP has determined that the specified permeable walkway material may be used with reduced stone cross section thickness on the condition that the trail's design be analyzed per each Hydrologic Soil Group (HSG) and those specific HSG infiltration rates be used to determine what stormwater runoff storage, and subsequently stone cross section thickness, is required.



Based on the above understanding, SCE is pleased to provide this contract amendment to perform the below additional services on the above-referenced project.

Scope of Services

- **Supplemental Permitting Phase Services**

As noted in SCE's originally authorized proposal for this project, if determined that additional amendments to permit applications are required, SCE will identify the appropriate revisions prior to commencing. Based on subsequent discussions with NJDEP throughout the design process, to accurately file for NJDEP Freshwater Wetlands General Permit 17 for the creation of trails and boardwalks, additional amendments to the previously prepared report and permitting plans are necessary to accommodate the updates to the trail improvement design.

NJDEP Freshwater Wetlands (FWW) General Permit 17 Updates

Per revisions to address design changes informed by NJDEP discussion, SCE has included an **allowance of \$3,000** to complete report revisions and plan updates. **If additional costs are necessary to address review agency comments beyond the effort included in this proposal, SCE will notify and provide a separate contract amendment to the Borough.**

Soil Conservation District Review Required Revisions

Revisions to address review agency comments that develop during the review process are typically required to obtain approvals. Revisions required by the Freehold Soil Conservation District (FSCD) were not included in our original proposal. In this contract amendment, SCE has included an **allowance of \$1,000** to complete revisions or plan updates, should comments be received. **If additional costs are necessary to address review agency comments beyond the effort included in this proposal, SCE will notify and provide a separate contract amendment to the Borough.**

- **Supplemental Final Engineering Design & Construction Document Phase Services**

Mr. Mahon advised that the recommended redesign approach must ensure that the post-construction stormwater runoff hydrograph does not exceed the pre-construction stormwater runoff hydrograph, with calculations of such to the nearest appropriate number based on low, normal, or high flow rates. The calculations will compare existing site conditions to proposed site conditions with climate adjusted 100-year storm. The permeable walkway trail will be analyzed per each HSG and consider those specific HSG infiltration rates in calculating the storage required. It is understood that any clay or silty soil encountered in otherwise generally sandy soil areas will be replaced with K-5 sand. Mr. Mahon noted that there is one (1) HSG where a geotechnical investigation has not been conducted.



SCE will provide justification for this HSG's designated infiltration rate and update the plans to indicate removal of unsuitable soil and reasonably increase the stone cross section thickness over and above our design results.

SCE will incorporate all SWM design revisions into the plans and coordinate amongst all other improvements for preparation of construction documents in the form of plans and complete specifications ready for bidding. Administrative specifications (front end) will be prepared by SCE.

One (1) set of final design plans, a current construction cost estimate, and final design specifications will be furnished to the Borough for public bidding.

▪ **Expense Allowance**

An estimated reimbursable allowance for anticipated project expenses is included as a separate line item below. Reimbursable expenses may include but are not limited to printing / reproduction, mileage, parking and tolls, overnight postage, messenger fees, certified mailings, certified property owners list, equipment, and permit applications / associated filing or recording fees. Any third-party reimbursable expenses incurred will be invoiced at SCE's cost plus 15%. Written authorization will be requested in advance to increase the reimbursable expense allowance, if necessary, to cover any additional expenses. The following are anticipated expenses associated with the scope of services as described above:

- Engineering / Misc. \$ 100

Fee Proposal

SCE proposes providing the above-referenced additional scope of services for the following fees. Additionally, below is a breakdown of the current project authorization and proposed project **increase**. Invoicing for this project will remain in accordance with our current contract.

▪ Supplemental Permitting Phase Services	\$ 4,000
▪ Supplemental Final Engineering Design & Construction Document Phase	\$ 13,150
▪ <u>Expense Allowance</u>	\$ 100
TOTAL ESTIMATED FEE	\$ 17,250

Project Schedule

SCE anticipates we will receive authorization from the Borough to proceed on this project within one (1) month of contact amendment submission. SCE will commence services within two (2) weeks of receipt of the fully executed contract amendment or



agreement. It is assumed that all project phases and tasks as described above will be performed consecutively, with no significant project schedule delays. The project schedule is dependent upon timely Borough responses and if applicable, weather conditions for fieldwork and governing agency review periods. A significant project schedule delay may result in an adjustment to our fees or issuance of a new proposal for the remaining scope of work to be completed. SCE will communicate with the Borough regularly regarding the project schedule.

Services Not Included Unless Authorized

It should be noted that our fee is based on the specific scope of services as explained above. Additional services and items may be determined to be required during the course of the project that have not been included in our fee proposal. If additional services are required, SCE will provide a contract amendment outlining those services and additional fees and submit it to the Borough for approval. Services and items which have not been included or made part of this proposal include but are not limited to the following:

- Permit application fees and permit fees.
- Review agency required revisions (beyond effort indicated above).
- Zoning Board and Planning Board application preparation.
- Additional Client meetings or public meetings as expert witness.
- Off-tract improvements design.
- Phase IA Cultural Resource Investigation.
- Threatened or endangered species habitat evaluations or target surveys.
- Flood Hazard Area Hardship Exception.
- Wetland Individual Permit application.
- Wastewater management plan amendment services.
- NJDEP Treatment Works Approval (TWA) and New Jersey Pollutant Discharge Elimination System (NJPDES) permitting services.
- Environmental impact statement.
- Land Surveying or Architectural services.
- Licensed Site Remediation Professional (LSRP) services.
- Owner or Contractor-initiated changes.
- Construction administration & observation services.

General Conditions of Services

All additional services will be provided in accordance with our prevailing contract and terms and conditions set forth in the Original Agreement and Original General Conditions of Service between SCE and the Borough for this project.




If this contract amendment meets with your approval, please sign below and return one (1) copy to my office. We shall consider an appropriately executed copy of this letter as our formal contract and authorization to proceed. Please note that the fees stated in this contract amendment are valid for thirty (30) days from the date of this correspondence. Authorization to proceed after this period may require revisions to the proposed fees and/or schedule. SCE reserves the right to update the project schedule and, if necessary, adjust the fees to reflect staff availability, workload, and current conditions. Please note that all terms, conditions, billing schedule and fee structures will remain in accordance with our current contract to date. If you have any questions regarding this contract amendment, please do not hesitate to contact our office.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

By: 
Joseph D. Perello, LLA, RLA, ASLA, PP, Vice President

Accepted this 22nd Day of April 2026

By: 

Thomas Neff, Borough Engineer (Printed Name & Title)