



Borough of  
Tinton Falls  
New Jersey

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DIVISION OF ENGINEERING

MUNICIPAL CENTER  
556 TINTON AVENUE  
TINTON FALLS, NJ 07724  
PHONE #: 732-542-3400 EXT. 214

November 3, 2025

Shanon Rathyen, Purchasing Agent  
Borough of Tinton Falls  
556 Tinton Avenue  
Tinton Falls, NJ 07724

RE: Leland Terrace Pump Station Upgrades  
Change Order No. 1

Dear Ms. Rathyen:

My office has requested T.R. Weniger, Inc., contractor for the above-referenced project, to submit proposals for various additional work related to their existing contract. I have reviewed the proposals and recommend that the Borough approve a Change Order in the amount of \$31,272.00 for the three supplemental items at the next available Council meeting. It is my understanding that the funds for this work were previously approved in the 2025 sewer budget.

If you have any questions or require additional information, please do not hesitate to call.

Sincerely,

Thomas P. Neff, PE, PP, CME, CFM  
Tinton Falls Borough Engineer

Cc: Charles Terefenko, Borough Administrator  
Thomas Fallon, CFO  
Michelle Hutchinson, Borough Clerk  
T.R. Weniger, Inc., Contractor

**LELAND TERRACE PUMP STATION UPGRADES****CHANGE ORDER NO. 1****CONTRACTOR: T.R. WENIGER, INC.****DATE: NOVEMBER 3, 2025**

**Borough of  
Tinton Falls  
New Jersey**

**DESCRIPTION OF CHANGE ORDER**

- S-1 The existing access hatch cover at the Enclave at Shark River Pump Station is no longer functioning properly. A new custom built cover is required.
- S-2 The existing winch at the Sam Drive Pump Station must be manually operated by hand. A new electric winch is required.
- S-3 The existing electric winch at the Tinton Avenue Pump Station is failing. A new electric winch is required.

**PROPOSED CHANGES****Additions**

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
	N/A				
			Total	\$	-

**Reductions**

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
	N/A				
			Total	\$	-

**Supplemental Items**

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Amount</u>
S-1	Enclave PS Hatch Cover	1	LS	\$11,634.00	\$ 11,634.00
S-2	Sam Drive PS Winch	1	LS	\$10,419.00	\$ 10,419.00
S-3	Tinton Ave PS Winch	1	LS	\$9,219.00	\$ 9,219.00
			Total	\$	\$ 31,272.00

**CHANGE IN CONTRACT PRICE**

Original Contract Amount	\$ 393,000.00
Net Increase/Decrease this Change Order	\$ 31,272.00
Total Change Orders to Date	\$ 31,272.00
<b>Revised Contract Amount</b>	<b>\$ 424,272.00</b>

**APPROVED BY:**

A handwritten signature in blue ink, appearing to read "Thomas H. H.".

11/3/2025

EngineerDateContractorDateOwnerDate