

**RESOLUTION - AUTHORIZING THE AWARD OF A "FAIR AND OPEN" CONTRACT FOR  
RFP #7-26 BOROUGH PLANNER**

**WHEREAS**, the Borough of Tinton Falls has a need for professional Planning Services during the contract year January 1, 2026, through December 31, 2026; and

**WHEREAS**, the Borough has, through a fair and open process, advertised on its website and in the Asbury Park Press on Wednesday, November 5, 2025, the solicitation for receipt of proposals from legal firms for said services, and two (2) proposals were received and documented on Wednesday, December 3, 2025; and

**WHEREAS**, the Borough has reviewed all the proposals received, and it was determined the firm of Leon S. Avakian, Inc., 788 Wayside Road, Neptune, NJ 07753, satisfies the requisites contained in the Request for Proposals to be considered for professional Planning services that the Borough may require during the contract year; and

**WHEREAS**, it is recommended this contract is to be awarded for an amount not to exceed \$55,000 for planning services, plus miscellaneous reimbursables from January 1, 2026, through December 31, 2026; and

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Tinton Falls as follows:

1. The firm of Leon S. Avakian, Inc., 788 Wayside Road, Neptune, NJ 07753, is hereby retained to provide professional Planning services for the Borough for an amount not to exceed \$55,000 plus miscellaneous reimbursables for a term expiring December 31, 2026.
2. This contract is awarded through a fair and open process as a Professional Service in accordance with NJSA 19:44A-20.5 et seq. and in accordance with NJSA 40A:11-5 (1) (a) because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this Resolution as well as the contract shall be placed on file with the Clerk of the Borough of Tinton Falls.
4. The Borough Clerk is hereby directed to publish a public notice of this award as required by law.

I hereby certify funds are available as follows, contingent upon the necessary funds being appropriated by the governing body in the 2026 Municipal Budget as follows: COAH: \$30,000 Housing: \$25,000

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Thomas P. Fallon, Chief Financial Officer

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Michael J. Nesci, Council President

**BOROUGH OF TINTON FALLS COUNCIL**

<b>Council Member</b>	<b>Moved</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
Mr. Alessi						
Ms. Buckley						
Mr. Neis						
Mr. Parikh						
Mr. Nesci						

**CERTIFICATION**

I, Michelle Hutchinson, Borough Clerk of the Borough of Tinton Falls, hereby certify the foregoing to be a true copy of a resolution adopted by the Tinton Falls Borough Council at their meeting held January 20, 2026.

WITNESS, my hand and the seal of the Borough of Tinton Falls this 20th day of January 2026.

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Michelle Hutchinson  
Borough Clerk