

Village of Thornton

Memo

To: Mayor Reynolds and Board of Trustees

From: Vivian Payne, Village Administrator

cc: Arlette Frye

Date: September 18, 2026

Re: Line-Item Adjustment Request

Former Treasurer Arlette Frye, who has graciously stepped in to help us in the Finance Department, noticed in the budget that the Board’s total annual expense allowance of \$8,700 in with salaries of \$24,900, for a total of \$33,600. This has historically been reported as two expenses in separate accounts for our financials, based on the wording of our village code. Lumping both the salaries together with the expenses, may potentially give the perception that elected officials are being paid more than the ordinance allows.

I am requesting a line-item adjustment to move the \$8,700 of board expenses from salaries to a separate line-item. This adjustment does not alter the total amount of the board approved budget, it simply separates the salary line-item from the expense line-item.

Please let me know if you have any questions regarding this transfer.

GL 01-50-6003	(\$8,700)
GL 01-50-7089	\$8,700