

## MEMORANDUM

**TO:** South Suburban Mayors and Managers

**FROM:** David Clay II, EJ Policy & Gov't Affairs Specialist

**DATE:** NOV.13, 2025

**RE:** Designation of Municipal Representative(s) to the SSMMA Environmental Justice Committee

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### OVERVIEW

The South Suburban Mayors and Managers Association (SSMMA) continues its work to address environmental, economic, and quality-of-life challenges facing our Southland communities. As discussed over the past year, the Environmental Justice (EJ) Committee now serves as a regional platform for coordinating resources, identifying funding opportunities, shaping policy, and supporting municipal efforts to improve long-term health and community resilience.

In October, the EJ Committee formally approved the **Environmental Justice Municipal Representative Resolution**, which outlines the Committee's purpose, historical context, and the importance of municipal participation.

The resolution encourages each member municipality to designate its mayor/president and at least one staff representative who can regularly attend meetings and serve as your local point of coordination. Appointed representatives may include managers and administrators, planners, community development staff, public works personnel, or others whose roles align with housing, infrastructure, economic development, environmental sustainability, or public health priorities. This structure will ensure consistency, strengthen municipal collaboration, and better position the region for state and federal funding opportunities.

Please note that SSMMA staff — me and/or Kristi DeLaurentiis—are available to assist with implementation, answer questions, or provide supporting language and background as needed. If your municipality has already designated a representative informally, we ask that you confirm that designation through this process to ensure full alignment and communication. Completed resolutions should be sent to David Clay ([david.clay@ssmma.org](mailto:david.clay@ssmma.org)) by January 1, 2026.

Thank you, as always, for your leadership and continued commitment to advancing shared goals across the Southland.

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**David Clay II | Environmental Justice Policy and Government Affairs Specialist**  
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