

# Village of Thornton

## Memo

**To:** Mayor Reynolds and Board of Trustees

**From:** Vivian Payne, Village Administrator

**cc:** Simone Jackson, Treasurer

**Date:** November 25, 2025

**Re:** Line Item Transfer Request

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On October 6, 2025, the board approved a proposal from Robinson Engineering for services related to the Lead Service Line Replacement Project in the amount of \$20,000. This is the Illinois EPA mandated project that requires communities to develop and implement plans to identify and remove lead water service lines (LSL's) from the public water main to the connection with the plumbing inside the building. As Engineer Kaminsky explained during the 10/6/25 meeting, the IEPA is currently offering loans for this project with very generous terms or 100% forgiveness, up to \$3 million. The board agreed that it would be in the best interest of the village to take advantage of these loans while they are still available.

In order to fund this initiative, I am requesting a line item transfer in the FYE 4/30/26 budget to address this issue. I have consulted with Treasurer Jackson, and we have determined that funding exists in the Water Capital Fund under Infrastructure Improvements. To that affect, I am requesting a transfer:

From Account: 14-74-8063

To Account: 14-74-7076

Please let me know if you have any questions regarding this transfer.