

Medical Director Memorandum of Understanding

This is a Memorandum of Understanding on the part of Jeffrey Kenney, MD, FACS. (Hereinafter referred to as the “Medical Director”) and the Thunderbolt Fire Department of Thunderbolt, Georgia in Chatham County (hereinafter referred to as the “Fire Responder Service”). They shall be hereinafter jointly referred to as the “parties”.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties understand as follows:

Medical Director Responsibilities

1. To provide medical direction for the Thunderbolt Fire Department’s Fire Responder Service.
2. To enhance the provision of emergency medical care, the Fire Responder service is required by law to have a medical director. The medical director shall be a physician licensed to practice medicine in the State of Georgia.
3. The medical director shall serve as medical authority for the First Responder service, serving as a liaison between the First Responder service the medical community, medical facilities, and governmental entities.
4. It will be the responsibility of the medical director to provide/insure for medical direction and training for the First Responder service personnel in conformance with acceptable emergency medical practices and procedures as outlined by the State of Georgia and the National Department of Highway Safety. The medical director shall have the authority to suspend, revoke, or deny any firefighter from providing patient care under his medical license for cause or incident.
5. Duties of the medical director shall include, but no limited to, the approval/oversight of the following:
 - (a) The policies and procedures affecting patient care;
 - (b) The formulation of medical protocols and communication protocols;
 - (c) The formulation and evaluation of training objectives;
 - (d) Performance evaluation;
 - (e) Continuous quality improvement of patient care;
 - (f) All medications administered for patient care;
 - (g) Development and implementation of policies and procedures for requesting air helicopter are;
 - (h) All recertification modules; and,
 - (i) Field Training Officer program

First Responder Services Responsibilities

1. The First Responder service has a Fire Chief who will report to the medical director.
2. The First Responder service personnel shall comply with appropriate policies, protocols, requirements, and standards of the medical director, as well as using the National Registry standards, the National EMS curriculum, and the standards of the American Heart Association guidelines.
3. The First Responder service shall perform monthly competency assessments to assure an optimal skill level based on each individual license level and perform yearly protocol exams. These reports shall be made available to the medical director on a monthly basis and upon demand by incident.
4. The First Responder service shall maintain a working FTO (Field Training Officer) program. The FTO shall report to the Chief and perform all, but not limited to, the following functions:
 - a. Observe EMS practice to assure working adequate competency levels;
 - b. Provide training for all new equipment before implementation on First Responders;
 - c. Provide Pre-hire Competency testing for new candidates to assure level of adequate competency;
 - d. Attempt to assess and retain any firefighters with deficiencies noted after plan of action has been addressed; and,
 - e. Provide new orientation and training in the ride-a-long paid process to assure compliance to First Responder service policies and standards.
5. The First Responder service shall immediately notify the medical director of any of the following:
 - a. Deviation of protocols
 - b. Serious safety events or near misses
 - c. Any patient complaints involving patient care issues
 - d. Any on-going competency issues with current firefighters
6. The First Responders service shall, to the extent allowed by law and regulation, offer to firefighters who are at substantial risk of directly contacting body fluids, antibody and/or antigen testing and vaccination in accordance with requirements of the Occupational Health and Safety Administration and Centers for Disease Control. In the event of an exposure, to the extent allowed by law, the First Responder service will provide the affected firefighter with initial testing and counseling. The medical director shall be notified of all incidents involving exposure.

This Memorandum of Understanding shall be governed by, construed, and applied in accordance with the laws of the State of Georgia. This Memorandum of Understanding shall supersede any and all previously executed Memoranda of Understanding between the parties of medical direction for said specific First Responder service.

Unless sooner cancelled as provided herein, the term of this memorandum shall be for a period of one (1) year, commencing on (_____), and expiring on (_____). This memorandum may be renewed or amended at any time by mutual written consent of the parties. It may also be canceled at any time by either party upon not less than thirty (30) days written notice.

UNDERSTOOD BY:

Jeffrey Kenney, MD

Physician Name

Signature

Date

AND

Town of Thunderbolt, Georgia in Chatham County, Georgia.

First Responder Service

Signature

Date

Typed Name and Title: _____

Notary Public Seal: _____

Date: _____