



# STAFF REPORT



<b>Meeting Date:</b>	February 12, 2025	<b>Meeting Title:</b>	Regular-Consent
<b>Submitting Dept:</b>	Town Administration	<b>Presenter:</b>	Sean Clayton
<b>Agenda Item:</b>	Renewal of PowerDMS Contract	<b>Public Comment:</b>	Yes

**Purpose & Policy Considerations:**

The purpose of this quote is to renew our current PowerDMS contract

**Staff Recommendation:**

Staff recommends approval of renewal

**Funding Source:** General Fund: Police Department: Contract Services

**Estimates:**

See Attached

Contract Records		Order Details	
<b>Account Number:</b>	A-30340	<b>Order #:</b>	Q-279627
<b>Customer:</b>	Thunderbolt Police Department (GA)	<b>Valid Until:</b>	12/31/2024
<b>Employee Count:</b>	9	<b>Subscription Start Date:</b>	Last signature date, or as shown in grid below (as applicable), whichever is later.
<b>Sales Rep:</b>	Macey Pagan	<b>Subscription Term (months):</b>	12

Customer Contact		Shipping Contact	
<b>Billing Contact:</b>	Thunderbolt Police Department (GA)	<b>Shipping Contact :</b>	Thunderbolt Police Department (GA)
<b>Billing Address:</b>	2821 River Dr Thunderbolt, GA 31404	<b>Shipping Address:</b>	S Clayton 2821 River Dr Thunderbolt, GA 31404
<b>Billing Contact Email:</b>		<b>Shipping Contact Email:</b>	sclayton@thunderboltga.org
<b>Billing Phone:</b>		<b>Shipping Phone:</b>	912-354-3818

Payment Terms		Notes:
<b>Payment Term:</b>	Net 30	
<b>PO Number:</b>		

**Subscription Service**

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerPolicy Professional Subscription	Recurring	11/1/2024	10/31/2025	1	\$4,250.00
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting.					
PowerTraining	Recurring	11/1/2024	10/31/2025	1	\$300.00
A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerPolicy Select and Professional, giving you the ability to attach policies to training courses while ensuring version control. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerPolicy Professional Setup (Onboarding)	Services	--	--	1	\$2,000.00
This package includes implementation services to ensure a successful setup and launch of PowerPolicy. An Implementation Consultant will be assigned to work with the customer's project leader and includes: Kickoff Call, Technical Set Up (User Import / SSO - if purchased), Document Upload Service, Group Structure Setup/Training, Workflow Setup/Training, Document Functionality Training, Training Module Setup/Training (if purchased), Standards Setup/Training (if purchased), and a Rollout Prep call. Once Implementation is complete, the customer will be transitioned to their Customer Success Manager.					
<b>TOTAL:</b>					<b>\$6,550.00</b>
<b>Total:  </b>					<b>\$6,550.00</b>

**This price does NOT include any sales tax. Total in USD**

**Additional Terms and Conditions**

**Payment Terms:** All invoices issued hereunder are due upon the invoice due date. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of Governmentjobs.com, Inc. (D/B/A NEOGOV).

**Terms & Conditions:** This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

**Special Condition:**

If this Order Form is executed and/or returned to NEOGOV by the Customer after the Subscription Start Date stated in this Order Form, NEOGOV may adjust the Subscription Start Date and the corresponding Subscription End Date, without increasing the total fees, based on the date NEOGOV



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El Segundo, CA 90245



activates the subscription, provided the total length of the subscription term does not change. Following activation, any adjustments to such Subscription Start Date and Subscription End Date may be confirmed by reference to the invoice sent by NEOGOV.

Accepted and Agreed By Authorized Representative of:  
**Thunderbolt Police Department (GA)**

Signature:

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Printed Name:

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Title:

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Date

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**THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.**