

**City Council Meeting  
Tuesday, May 23, 2023**

**Minutes**

**WORK SESSION**

Mayor Fournier convened the work session at 7:02 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

**ABSENT**

Councilmember Rachel Davidson.

1. RV Ordinance

The RV ordinance has been the topic of discussion on many work sessions. How would the council like to proceed with this Ordinance.

A lengthy discussion ensued with no decisions made.

2. Public Safety Sales Tax Discussion

**Recommended Action:** None, Discussion Only.

Not discussed, no time left.

**CALL TO ORDER**

Mayor Fournier convened the regular council meeting at 7:30 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

**ABSENT**

Councilmember Rachel Davidson.

**AGENDA APPROVAL**

3. Agenda for the Regular Meeting of the 5/23/23.

**Recommended Action:** Motion to approve the agenda as presented.

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion made by Councilmember Gotovac to amend the agenda by adding the Public Safety Sales Tax to New Business, seconded by Councilmember O'Callahan.

Motion made by Councilmember O'Callahan to approve the amended agenda as presented, seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

#### **APPROVAL OF MINUTES**

4. Meeting Minutes for 5/9/2023

**Recommended Action:** Motion to approve 5/9/2023 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

#### **CONSENT CALENDAR**

5. Consent Calendar consisting of May 10, 2023 through May 23, 2023:

Payroll EFT's in the amount of \$87,754.18 Claims Checks #31411 through #31440 and EFT's in the amount of \$147,048.02 Check #31410 is Voided

for a grand total of \$234,802.20

Liquor Cannabis License: Los Compadres Mexican Restaurant.

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan to include the excusal of Councilmember Davidson to the consent calendar, Seconded by Councilmember Lawton

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

#### **EXECUTIVE SESSION**

None

## PRESENTATIONS

6. Timberland Regional Library Presentation on the annual report.

**Recommended Action:** None. Presentation only

Cheryl presented to Mayor and Council the Timberland Library Annual Report for year 2022.

## PUBLIC COMMENTS

**Dave Watterson, Central Ave:** Advised the Mayor and Council that he is working with a car share program as well as trying to get some car charging stations installed within the Ciity.

## PUBLIC HEARING

None

## PROCLAMATIONS

None

## OLD BUSINESS

7. TIB Updated Cost Estimate

**Recommended Action:** Motion to approve TIB cost estimate.

C/T Scharber updated the Mayor and Council on the cost estimate for the chip seal project.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 3/0

Councilmember Gotovac at this time has been appointed to continue the meeting as Mayor Pro-Tem as Mayor Fournier had to step out for a few.

8. SS Senior Services Agreement

**Recommended Action:** motion to approve SS Senior Services Agreement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 3/0.

## NEW BUSINESS

Public Safety Sales Tax: Added under new business through consent calendar: After discussion it was decided to have staff draft an ordinance to approve during the next council meeting and get the sales tax on the ballot hopefully in August if not then, by November 2023.

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

9. Contract Award Notice for Hodgden Street project

**Recommended Action:** Motion to approve contract award notice recommended by Gibbs & Olson.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 3/0.

10. BHC Client Amendment

Attached is an Amendment to the contract to reduce the contracted fee schedule (not fixed fees) for plan review (what the city can collect according to the county structure), adjust the BO fee (at what the city can collect), and update the inspection fee (still under what the city collect can collect – city collects added \$25 per hour when hourly).

**Recommended Action:** Motion to approve amended contract with BHC Consultants.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 3/0.

11. Code Enforcement Spring Cleanup letter

**Recommended Action:** Motion to approve letter be placed in next months water bills.

At this time Mayor Fournier returned and Mayor Pro-tem Gotovac returned to her seat as Councilmember.

Mayor Fournier made an administrative change to the letter.

## RESOLUTIONS

12. Resolution 2023-02

A RESOLUTION OF THE City of Tenino, WASHINGTON, AUTHORIZING SUBMISSION OF AN APPLICATION FOR A COMMUNITY ECONOMIC REVITALIZATION BOARD LOAN IN THE APPROXIMATE AMOUNT OF \$1.5 Million AND AUTHORIZING THE City of Tenino TO ENTER INTO AN AGREEMENT FOR SUCH FUNDING

**Recommended Action:** Motion to approve the City to Apply for the CERB funding.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

13. Resolution 2023-03

A resolution Amending the 2023 Fee Schedule

**Recommended Action:** Motion to approve Resolution 2023-03

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton.

Motion passes 4/0.

**ORDINANCES**

None

**REPORTS**

**14. 1) Chamber of Commerce**

**2) Economic Development Council (EDC)**

**3) South Thurston Economic Development Initiative (STEDI)**

**4) ARCH Commission**

**5) Experience Olympia & Beyond (VCB)**

**6) South Thurston Fire**

**7) Library**

**8) Museum**

**9) Tenino Community Service Center**

**1) Chamber of Commerce:** George Sharp provided a written report, next meeting June 21, 2023. Next Oregon Trail Days meeting will be June 5, 2023. Chamber has a new website which is [www.teniniacc.org](http://www.teniniacc.org).

**2) Economic Development Council (EDC):** No report

**3) South Thurston Economic Development Initiative (STEDI):** Meeting held last Friday with speakers from St Martins University Engineering Dept. They shared how communities can work with them on projects. Next meeting will be June 16, 2023 at the Quarry House w/Mayor Fournier speaking.

**4) ARCH Commission:** The artist is busy creating the banners to be installed by June 30th.

**6) South Thurston Fire:** Fire Commissioner Watterson reported they are still looking for the right property to be able to build a new fire station.

**7) Library:** Presentation held earlier

**8) Museum:** Jessica Reeves-Rush reported the first set of the 150 years book is out and sold out as well. They are \$20.00 per book and they have put in another order. All proceeds go to the Museum.

**15. 1) Civil Service Commission**

**2) Façade Improvement Grant Review Committee**

**3) Finance Committee**

**4) Planning Commission**

**5) Public Safety Committee**

**4) Planning Commission:** Commissioner Watterson reported the May meeting was cancelled. The prior meeting they were discussing the number of buildable lots that are available to be in compliance with the state requirements.

**16. 1) Chief of Police**

**2) Director of Public Works**

**3) Clerk/Treasurer**

**4) Code Enforcement/Building Inspector**

**5) PARC Specialist**

**6) City Attorney**

**7) City Planner**

**8) Mayor**

**2) Director of Public Works:** C/T Scharber reported the flags will be going up this week. Asphalt pouring to start on Thursday for the pump trac, with the assembly of the trac being next week. Lifeguard applications are still being accepted. The pool is progressing. The bathrooms have once again been vandalized. Hope to get some signs put up directing people to the ball fields or the women's as a unisex bath.

**3) Clerk/Treasurer:** C/T Scharber reported she has been working with Aslen on the EDC Ag Park CERB application. She has been fulfilling some new record requests, annual reports, following

up with the Purple Heart and an electric vehicle survey. The Quarry House is now in phase 2 fixing the back room and outdoor stage area.

**4) Code Enforcement/Building Inspector:** Rene reported the 1776 Bar received their Occupancy Permit and held a soft opening on Friday. The Johnson townhome project is underway. The building department has received 27 permit applications year to date with 3 being for solar panels.

**5) PARC Specialist:** Jessica Reeves-Rush reported that park stuff has been moving along. The park shelter #2 has been reserved 3 times for this week alone. She is working on trying to get the campground open waiting on parts. She went over some of the activities set for the 150 Jubilee in July. She is also still in the process of trying to find out if there is a time capsule in the corner of City Hall. On May 31st the Tenino Middle School 7th grade classes will be touring the City buildings throughout. She hopes to have the City's new website up by June 10th. She will bring a banner to the next meeting.

**17. 1) Bucoda/Tenino Healthy Action Team (BTHAT)**

**2) Solid Waste Advisory Board**

**3) TCOMM/911**

**4) Tenino School Board**

**5) Thurston Regional Planning Council (TRPC)**

**6) Transportation Policy Board**

**7) Legislature**

**1) Bucoda/Tenino Healthy Action Team (BTHAT):** Tonight they are showing the Screamer Movie.

**PUBLIC COMMENTS 2**

**Dave Watterson, Central Ave:** Dave suggested the city maybe look into a host for the park and campground areas.

**Chief Auderer:** Chief reported to Mayor and Council that he is also in talks with public works, trying to figure out a time to lock the doors at night as they are on duty.

**ANNOUNCEMENTS**

Councilmember Klamm reported Memorial Day services will begin at 11:00 am at the Forest Grove Cemetery.

Councilmember O'Callahan reported the First Responders BBQ will be held on 9/9/23 at the park with a live band.

**ADJOURNMENT**

Mayor Fournier adjourned the meeting at 8:45 pm.