



City of Tenino
Parades/Special Events Application

149 S Hodgden St. South
P O Box 4019
Tenino, WA 98589
(360) 264-2368

Organization: Tenino Farmers Market
Contact Person: Nancy Dwyer
Address: 139 Ritter St N
Telephone 360 480 1583 Fax _____
Email ~~coffee~~ market@teninofarmersmarket.org

It is respectfully requested that a special event permit be issued to the above-named organization.

The following items of information are submitted:

- (1) Purpose of the special event/exhibition is: Farmers Market
- (2) Description of organizing group: Tenino Farmers Market
- (3) Date and time of special event/exhibition: every Saturday May-Sept
- (4) There will be an estimated ___ persons, ___ animals, ___ floats, and ___ motor vehicles participating or engaging in the special event/exhibition.

(5) Place, area, route or location, as applicable to the special event/exhibition: (Please attach a map or describe)

Olympia St.- from Sussex to Central

(6) What portion of the sidewalks and streets indicated will be occupied by the special event/exhibition: Entire street & sidewalks

(7) Please provide 3 references and dates of last 3 events/exhibitions:

- 1) This is the 20th year!
- 2) _____
- 3) _____

(8) Are any temporary structures going to be erected? Yes ___ No If yes, you must attach plans indicating clearly the (a) type of construction, (b) seating arrangements, (c) aisle arrangements, (d) structural details and calculations of the seats and supports and (e) location of all exits.

(9) Is any open flame going to be used within the structure? Yes ___ No X If yes, what precautions are to be taken to render it safe? _____

(10) What provisions have been made for sanitary facilities for persons using the premises?
porta potty on-site - hand washing stations

(11) Will you deposit with the City Clerk at or before the time of the special event/exhibition a surety or cash bond for \$500.00 (Ordinance # ___) conditioned upon holding the City harmless from all liabilities or causes of action? Yes ___ No has always been waived

(12) Will you furnish evidence to the City Clerk at or before the special event/exhibition that a public liability insurance policy in the amount of not less that \$50,000 for one person and \$300,000 for any one accident will be in effect during the time the structure is to be occupied as a place of assembly? Yes ___ No ___ insurance on file

(13) The undersigned has authority to execute this application and the requesting organized group, unincorporated association of persons, partnership or corporation promises and agrees to abide by all the terms and conditions of the special event/exhibition permit issued, and to abide by all the rules and regulations of the City of Tenino.

(14) The undersigned agrees to abide by the laws of the State of Washington and the Laws and Ordinances of the City of Tenino, and further agrees to hold the City of Tenino, their elected officials and their employees or agents harmless and to indemnify them from any and all claims or causes of action arising by reason of the negligent acts or omissions by the individual stated herein or their agents with respect to their usage of city property and participation in this event. Said individual also assumes all legal responsibility for their own negligence or omissions in regard to other participants in this event.

Nancy Burger
Signature of Applicant

Together with any supplementary information as may be required by the City of Tenino, this form must be filed with the office of the City Clerk, (Mailing - P.O. Box 4019, Tenino, WA 98589) 149 S. Hodgden Street, Tenino, WA 98589 not less than 60 days prior to the special event/exhibition date to insure proper processing.

Please answer all questions. If they do not apply, put N/A. Thank You.

Department approvals:

Administration: David Watterson Finance: _____

Police: [Signature]

PARC: [Signature]

Public Works: [Signature]

Clerk Treasurer: [Signature]

Tenino Farmers Market

Saturdays 10am to 3pm | May thru September



Market Season, 2024

Tenino City Council;

The Tenino Farmers Market is requesting your consideration to approve the use of Olympia Street for our 2024 market season and to waive the Special Event fee. This would include the Market having the use of the street for Oregon Trail Days. We thank the City Council and appreciate that you approved our request for the past seven years.

Tenino Farmers Market staff are responsible for posting the street closure signs every market Saturday, requiring no assistance from city staff.

We had 22 markets in 2023 with 37 vendors (including nonprofit and community booths) with an average of 21 vendors per market day. The average customer attendance was 613.

Our total vendors and annual sales have increased and remained strong since being on Olympia Street.

We are excited that we grow and improve every year. We are appreciative of the City of Tenino for creating this space for us and helping us to be successful. This will be our 20th year. With increased visibility and advertising, we continue to attract many and new visitors to the Tenino area.

Timberland Bank sponsorship allows the market to provide \$4 Healthy Eating coupons to low-income seniors, and to all children who visit the market. The market also participates in the WIIC and Farmers Market Nutrition Programs, and we accept and provide matching dollars for SNAP/EBT cards. These programs have grown every year.

Thank you for your consideration to our request. We look forward to the upcoming market season and the continued support of the city.

Respectfully,

A handwritten signature in blue ink that reads "Nancy Dwyer". The signature is fluid and cursive.

Nancy Dwyer, Tenino Farmers Market Board Member-at-large



Established 2005

Tenino Farmers Market Board

John Kesting, President

Shelly Brown, Vice President

Veronica Meyer, Secretary

PHoebe Kesting, Treasurer

Nancy Dwyer, Member At Large

Cassandra Baines, Member At Large

Nancy Wigley, Member at Large

Sherry Ritter Bachmann, Advisor

Tenino Farmers Market Manager

Searching for a new Market Day Manager

Tenino Farmers Market Management Team

Mitch Broadbent, Site Manager

John Kesting, Farmer/Producer Vendor Representative

Sherry Ritter Bachmann, Crafter/Artisan Vendor Representative