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October 7, 2024

City of Tenino
Attn: Mayor David Watterson
149 Hodgden Street
Tenino, WA 98589
[dwatterson@cityoftenino.org](mailto:d watterson@cityoftenino.org)

City of Tenino BHC Project # 22-30141.00

Mr. Watterson,

The City of Tenino is important to us, and we strive to provide the attention and dedication that the City and community deserve. We have had several meetings to coordinate and understand the upcoming workload based on the changes taking place with City staffing. At this time, our workload and staffing do not allow us to provide the dedication that we would like to provide to the City.

Therefore, we are providing a 30 day notice to discontinue services provided by BHC Consultants, LLC. Although there was not a timeframe established in the contract for providing a notice, we believe 30 days is a reasonable amount of time to allow for any transitions that may be needed.

We appreciate the opportunity to work with the City to develop a fully functioning Building Department and to serve the community, building positive relationships over the past few years.

If you have any questions, please let us know.

Respectfully,

BHC Consultants

A handwritten signature in blue ink, appearing to read 'Shane Daugherty', with a long horizontal flourish extending to the right.

Shane Daugherty, AIA, NCARB, CBO
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