

**City Council Meeting**  
**Tuesday, January 09, 2024**

**Minutes**

**WORK SESSION**

Mayor Watterson convened the work session at 6:30 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

1. 6:30 pm Review of 1/9/2024 Council Agenda  
Discussion of 1/23/2024 Council Draft Agenda  
Discussion pursued on the building of the agendas per month and the current agenda questions/answers
2. Discussion of Subcommittees for Public Works and Law Enforcement  
Discussion only
3. Discussion of Council Appointments to Committees  
Discussion and requests from members to be appointed to different committees.
4. Discussion of Appointment of Mayor Pro Tem  
Discussion of appointing Mayor Pro Tem only
5. Discuss RISE fund Plan for Ag Park  
Discussion Only  
Aslen Meade gave a report on the proposed expenditures of the RISE funds granted for the Ag Park.

**CALL TO ORDER**

Mayor Watterson convened the regular council meeting at 7:30 pm with

**PRESENT**

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

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Councilmember Jeff Eisel

#### **AGENDA APPROVAL**

6. Agenda for the Regular Meeting of the 1/09/24.

**Recommended Action:** Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan to amend the agenda to add the Fire Chief to presentations, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

#### **APPROVAL OF MINUTES**

7. Meeting Minutes for 12/12/2023

**Recommended Action:** Motion to approve 12/12/2023 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

#### **CONSENT CALENDAR**

8. Consent Calendar consisting of December 31, 2023 through December 31, 2023

Payroll EFT's in the amount of \$44,777.97 and Checks #32011 through #32039 in the amount of \$89,538.40

for a grand total of \$134,316.37

Consent Calendar consisting of January 1, 2024 through January 9, 2024

Payroll EFT's in the amount of \$29,210.41 and Checks #32010 through #32050 in the amount of \$240,183.61

for a grand total of \$269,394.02

Liquor Cannabis License: None

**Recommended Action:** Move to approve the consent calendar as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

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Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

#### **EXECUTIVE SESSION**

None

#### **PRESENTATIONS**

Chief Schaffren STFD: see minutes under reports.

9. Oath of Office Dave Watterson

C/T Scharber administered the oath of office to Mayor Watterson.

10. Oath of office Jeff Eisel

Mayor Watterson administered the oath of office to newly elected councilmember Jeff Eisel.

11. Oath of Office Elain Klamn

#### **Recommended Action:**

Mayor Watterson administered the oath of office to reelected Councilmember Elaine Klamn.

#### **PUBLIC COMMENTS**

None

#### **PUBLIC HEARING**

None

#### **PROCLAMATIONS**

None

#### **OLD BUSINESS**

12. Providence Health & Services – Washington dba Providence St. Peter Hospital & Providence Centralia Hospital Laboratories Laboratory Services Agreement

**Recommended Action:** Motion to approve Agreement with SPS

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

13. Mayor Pro Tempore and Committee/Commission/Liaison Assignments

Each January, the Council votes to select a Mayor Pro Tempore from among their number in the event the Mayor is unavailable.

Also each January, the Council votes to accept or reject Mayoral recommendations for Committee/Commission/Liaison assignments.

**Recommended action:** Move to nominate Councilmember to serve as Mayor Pro Tempore, when required, and to approve the Committee/Commission/Liaison assignments as submitted (or as modified.)

Motion made by Councilmember Lawton to nominate Councilmember Gotovac to remain as Mayor Pro Tem, Seconded by Councilmember O'Callahan.

Motion made by Councilmember O'Callahan to approve the committee selections/appointments, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

14. Volunteer at City Hall. Judy Cryderman has requested to return to City Hall as a Volunteer a few times a month.

**Recommended Action:** Motion to approve Judy Cryderman as City Hall Volunteer.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

## **NEW BUSINESS**

15. Ag Park North Bldg. Improvement Bid

**Recommended Action:** Motion to reject the bid per Instructions to Bidders paragraph 19.01 and rebid the project in a timely manner

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

16. Ag Park Funds from EDC

**Recommended Action:** Motion to accept funds from EDC for Ag Park

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

17. Mr. Doug Mah proposes the attached contract for the conduct of this year's Council Retreat, January 20, 2024

**Recommended Action:** Motion to approve Doug Mah Services Agreement

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

18. City of Tenino Currently Banks at Timberland Bank, Former Mayor Fournier needs to be removed from all City Bank accounts and add Mayor Dave Watterson to the accounts as a signer.

**Recommended Action:** Motion to approve removing former Mayor Fournier and add current Mayor Dave Watterson to City Bank accounts at Timberland bank.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

19. Planning Commission Applicant

**Recommended Action:** Motion to Approve Adam Carney as Planning Commissioner position #1

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

20. Nisqually Tribe Donation

**Recommended Action:** Motion to accept donation from Nisqually Tribe

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

## RESOLUTIONS

None

## ORDINANCES

None

## REPORTS

### 21. 1) Chamber of Commerce

#### 2) Economic Development Council (EDC)

#### 3) South Thurston Economic Development Initiative (STEDI)

#### 4) ARCH Commission

#### 5) Experience Olympia & Beyond (VCB)

#### 6) South Thurston Fire

#### 7) Library

#### 8) Museum

#### 9) Tenino Community Service Center

**1) Chamber of Commerce:** C/T Scharber reporting for George Sharp advising the next Chamber Meeting is 1/17/24 at the 1776 Bar & Grill.

**2) Economic Development Council (EDC):** For the 2024 year calendar they are now updated on their site at [thurstonedc.com](http://thurstonedc.com).

**6) South Thurston Fire:** Chief Schaffren reported for the year 2023 they had a total of 1830 calls for service. 401 of them were inside the City limits. To date they have 8 full time employees and 5 part time. They hope to hire another full time employee this year for a total of 9. They have submitted a bid for a lot to build a new station and have a few hoops to jump through before purchasing.

**7) Library:** Linda reported a few numbers for last year with regards to books and digital equipment being checked out. She also reported Jan 18th is a presentation at the Quarry House on the Evolution of the Stars/Stripes. Feb 1st will be a presentation on weird wonderful items in WA. March they will have a presentation on women's clothing changes through the years. On Saturday 1/13 the Library will be hosting a game day for the family from 2-4 and on 1/18 from 2-4 will be crafts for adults. 1/25 starts the adult book club. On Wednesdays beginning at 10:30 am is family storytime.

**8) Museum:** Jessica reported they have changed their meetings to Thursdays at 6:15 pm in the Quarry House.

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**22. 1) Civil Service Commission**

**2) Façade Improvement Grant Review Committee**

**3) Finance Committee**

**4) Planning Commission**

**5) Public Safety Committee**

None

**23. 1) Chief of Police**

**2) Director of Public Works**

**3) City Planner**

**4) Code Enforcement/Building Inspector**

**5) PARC Specialist**

**6) City Attorney**

**7) Clerk/Treasurer**

**8) Mayor**

**2) Director of Public Works:** C/T Scharber reporting for T Cannon, advised we are looking into costs for fencing around the sandstone blocks due to vandalism. Another split rail fence to be built between the field of the QH and Museum to prevent cars driving on the grass. Handicap parking is planned to the (r) side of the QH with access to the trail and Museum. The playground park bathrooms are being remodeled. We are working on getting protable bathrooms and showers for the Quarry Pool's summer season. Troy is working on the 2023 water report.

**4) Code Enforcement/Building Inspector:** C/T Scharber reporting for R Durand advising of some closed permits for the last month. He has also attended a couple pre-app meetings for possible future developments in 2024. In year 2023 he opened 27 code enforcement cases with 26 being closed and the last one he is continuing to monitor the abatement issue on McClellan St.

**5) PARC Specialist:** Jessica reported on some new classes that are available at the Quarry House for this year. If anyone is interested in email alerts for these upcoming classes please apply thru the City's website at [cityoftenino.us](http://cityoftenino.us) to receive them. She is still working on the property acquisition of the 60 acres behind the pool area. She has also applied for a grant to do ground maintenance around the park.

**7) Clerk/Treasurer:** C/T Scharber reported the City has been going through an upgrade with the computers. She is meeting with the auditors for the Cyber Audit. The county has advised us of a grant in the amount of \$350,000.00 to be used for the EVC charging stations at the Ag Park.

**8) Mayor:** Mayor Watterson reported he is getting himself familiar with the position and the budget. He has been meeting with staff members. He thanks everyone for their confidence in him and reminded everyone of a little learning curve but is making progress and will to continue with the City's progress.

**24. 1) Bucoda/Tenino Healthy Action Team (BTHAT)**

**2) Solid Waste Advisory Board**

**3) TCOMM/911**

**4) Tenino School Board**

**5) Thurston Regional Planning Council (TRPC)**

**6) Transportation Policy Board**

**7) Legislature**

**1) Bucoda/Tenino Healthy Action Team (BTHAT):** Councilmember Lawton reported they will be hosting a few parent's nights which is listed on their website.

**2) Solid Waste Advisory Board:** Councilmember Klamn reported they are mainly working on the public works recycling programs.

**7) Legislature:** Councilmember Gotovac reported they are now in session with information on land/lot splitting the Planning Dept might be interested in.

**PUBLIC COMMENTS 2**

Christi Dallaire, Tenino: Congratulated Mayor Watterson on his election and is happy to see the progress as it continues.

**ANNOUNCEMENTS**

C/T Scharber announced there will be a Crab Feed at the Eagles on 2/10/23 hosted by the Tenino High Softball Boosters Club, you will need to sign up beforehand. Please sign up on the web page for the school.

County Commissioner Fournier reported on his role with the County and what is available to the City. He also stated he will try to attend Council meetings when he is available for any updates for the City. He reminded all tomorrow the Thurston County Chamber will be holding their state of address meeting at St. Martin's in Lacey and invited Mayor Watterson to attend for the City's address.

Mayor Watterson advised he would like to plan a finance meeting soon around 5:30 pm.

**ADJOURNMENT**

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Mayor Watterson adjourned the meeting at 8:02 pm.