

City Council Meeting
Tuesday, May 14, 2024

Minutes

WORK SESSION

Mayor Watterson convened the work session at 6:30 pm with

PRESENT

Councilmember Linda Gotovac

Councilmember Elaine Klamn

Councilmember John O'Callahan

Councilmember Jason Lawton

Councilmember Jeff Eisel

1. 6:30 pm Review of 5/14/2024 Council Agenda

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2. Council Priorities

Habitat for Humanity

Fire Inspector

Police Weapon Surplus

Mid-Year Council Retreat

Council Roles and Responsibilities

Council Priorities Next meeting.

Habitat for Humanity: Mayor Watterson updated council on how they can help us in the long run.

Fire Inspector: Mayor Watterson updated Council with the progress of a Fire Marshall for the City.

Police Weapon Surplus: Discussion only what the PD is proposing.

Mid-Year Council Retreat: Mayor Watterson advised Council he would like to have a mid year retreat possibly in August to go over the budget.

Council Roles and Responsibilities: Next meeting.

3. Discussion of 5/21/2024 Council Draft Agenda

Discussion of 5/21/2024 Council Draft Agenda, discussion held and Mayor Watterson advised Council if they would like to have anything added, please send to Jen or himself as soon as possible.

CALL TO ORDER

Mayor Watterson convened the regular Council Meeting at 7:30 pm with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Jeff Eisel

4. Flag Salute

AGENDA APPROVAL

5. Agenda for the Regular Meeting of the 5/14/24.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

APPROVAL OF MINUTES

6. Meeting Minutes for 4/23/2024

Recommended Action: Motion to approve 4/23/2024 meeting minutes as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

CONSENT CALENDAR

7. Consent Calendar April 24, 2024 through May 14, 2024 consisting of

Payroll EFT's in the amount of \$85,806.38

Claims checks #32341 through #32385 in the amount of \$197,118.64

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for a grand total of \$282,925.02

Liquor Cannabis License: Mill Lane Winery

Recommended Action: Move to approve the consent calendar as presented.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

EXECUTIVE SESSION

None

PRESENTATIONS

8. Tenino School District Superintendent Clint Endicott

Recommended Action: None, Presentation only

Tenino School District Superintendent Clint Endicott informed Mayor and Council on the school's plan to conserve water this year by not watering the grass during the summer months.

PUBLIC COMMENTS

None

PUBLIC HEARING

None

PROCLAMATIONS

9. Bicycle Month

Recommended Action: Motion to approve Bicycle month proclamation.

Motion made by Councilmember Lawton, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

OLD BUSINESS

None

NEW BUSINESS

10. GMA Periodic Update Grant

Recommended Action: Motion to approve GMA Periodic Update Grant

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

11. HEAR Award

Recommended Action: Motion to accept the HEAR Award.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

12. Ag Park Change Order 2 N. Bldg Ag

Recommended Action: Motion to approve Change order #2 for North Building at Ag Park.

Motion made by Councilmember Gotovac, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

RESOLUTIONS

None

ORDINANCES

13. Ordinance 930

Recommended Action: Motion to accept first reading of Ordinance 930

Motion made by Councilmember Gotovac to accept this as the first reading of Ordinance 930 **AMENDING THE TENINO MUNICIPAL CODE WITHIN THE PUBLIC/SEMI-PUBLIC ZONING DISTRICT**, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

REPORTS

14. **1) Chamber of Commerce:** C/T Scharber reported for George Sharp stating the next lunch forum is 5/15 at the Sandstone Cafe beginning at noon with feature speakers, Jessica Rush

providing an update on Family Funday and the Pool Opening as well as other upcoming events; Jody Stolz and Pat Haller will provide an update on the Tenino Community Service Center and the activities planned to celebrate their 40th Anniversary and I will provide an update on the new changes taking place at Oregon Trail Days.

2) Economic Development Council (EDC): the EDC in partnership with the Washington Dept of Commerce is holding a 9 Week ScaleUp Course for Business Entrepreneurs June 4th - July 29th. It is free for businesses to participate in. Registration information can be found at <https://mystartup365.com/programs/scaleup>.

3) South Thurston Economic Development Initiative (STEDI): Next meeting to be held at St Martins on 5/17 at 9:30 am.

5) Experience Olympia & Beyond (VCB): Mayor Watterson attended an informational meeting on Vashon Island regarding the Biodigester they have and how it converts it into gas to be used in the City vehicles.

15. Committees/Commissions

1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

6) Public Works Committee

3) Finance Committee: Next meeting scheduled for 6/11/2024 @ 11:00 am.

4) Planning Commission: Meet on 5/15 regarding the Comp Plan update.

5) Public Safety Committee: Councilmember Lawton state they just met and will meet again next week and will have a full report at the regular meeting. Councilmember O'Callahan also attended and reported they mainly discussed putting together a local emergency plan in case needed.

16. Staff

1) Chief of Police

2) Director of Public Works

3) City Planner

4) Code Enforcement/Building Inspector

5) PARC Specialist

6) City Attorney

7) Clerk/Treasurer

8) Mayor

1) Chief of Police: In training w/Office McClelland this week.

2) Director of Public Works: Jessica reported they have been very busy working to ready the pool for opening. The tentative opening day is 6/22/2024 during Family Fun Day.

5) PARC Specialist: Jessica reported the campground is starting to get more reservations for use. The pool passes will be available to purchase beginning on Thursday by internet or in person. There is going to be a history talk on Thursday at the Park. Tenino Railroad Days is scheduled for 9/21/2024, OTD is 7/26-28/2024 and the Lions Club Rummage Sale 7/19-7/21/2024.

7) Clerk/Treasurer: C/T Scharber reported she has been very busy working with the Auditor's for years 2019, 20, 21 and 2022 pulling documents and lots of meetings. We have been awarded another Loss Prevention Grant and are working on getting more cameras. She is trying to get additional Federal Funds for trailhead bathrooms and park.

8) Mayor: Mayor Watterson reported he has been working with the County on the Pool permits, walked the Norsman Property given to the City. Jessica has lots of plans for trails and such including horses and bikes. He met with Superintendent Endicott regarding emergency management procedures with the schools.

17. Liaisons

1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Thurston County Commissioner's Office

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8) Legislature

1) Bucoda/Tenino Healthy Action Team (BTHAT): Councilmember Lawton reported they have met and will begin having weekly open meetings on Wednesday's at the Middle School beginning at 6:00 pm for meals and games. You can scan their QR code off the website to register.

2) Solid Waste Advisory Board: Councilmember Klamn reported they have been discussing the Rochester/Rainier transfers stations and if one of them are big enough for a South County Transfer Station. They are giving away their composting kits and information.

4) Tenino School Board: Councilmember Lawton reported the Band will be performing at the Middle School on Wednesday at 7:00 pm. The school will be closed on Friday 5/24 for the Holiday.

7) Thurston County Commissioner's Office: Mayor Watterson is talking with them regarding Jury Trials for the court.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

Memorial Day celebrations scheduled with VFW coming up.

ADJOURNMENT

Mayor Watterson adjourned the meeting at 7:56 pm.