

City Council Meeting
Tuesday, November 12, 2024

Minutes

WORK SESSION

Mayor Watterson convened the work session at 6:30 pm with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Jeff Eisel

1. 6:30 pm Review of 11/12/2024 Council Agenda

Discussion only

2. Council Priorities

Discuss Surplus of City Property

Tenino Library building

Discuss Business license, B&O Delinquency Action.

Mayor Watterson advised Council of a truck the City has no more use for and also the old Vector truck which they would like to consign with Enviro Clean Equipment to sell.

The City received an evaluation on the Library Building from realtor and it valued at \$500k. Timberland Library has some interest in purchasing the building if they can reach an agreement.

Mayor Watterson asked Council's direction for businesses in the City limits that do not have a valid business license or who are not providing their B&O information. Discussion held.

3. Budget Workshop

Mayor Watterson reviewed the proposed 2025 budget with Council. They all agreed that beginning with the year quarterly budget updates are necessary.

4. Discussion of 11/26/2024 Council Draft Agenda

Mayor Watterson advised Council if they have any upcoming information or requests for the 11/26 agenda, please contact him or C/T Scharber.

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Work Session adjourned at 7:15 pm.

CALL TO ORDER

Mayor Watterson convened the regular council meeting at 7:30 pm with

PRESENT

Councilmember Linda Gotovac
Councilmember Elaine Klamn
Councilmember John O'Callahan
Councilmember Jason Lawton
Councilmember Jeff Eisel.

5. Flag Salute

AGENDA APPROVAL

6. Agenda for the Regular Meeting of the 11/12/24.

Recommended Action: Motion to approve the agenda as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

APPROVAL OF MINUTES

7. Meeting Minutes for 10/22/2024

Recommended Action: Motion to approve 10/22/2024 meeting minutes as presented.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan,
Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

CONSENT CALENDAR

8. Consent Calendar October 22, 2024 through November 12, 2024 consisting of

Payroll EFT's in the amount of \$87,960.11

Claims checks #32798 through #32845 in the amount of \$87,960.11 and EFT's in the amount of
\$517,945.95 for a grand total of \$605,906.06

Liquor Cannabis License: Cannabis Northwest, Heddens Pharmacy

Recommended Action: Move to approve the consent calendar as presented.

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Motion made by Councilmember O'Callahan, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

EXECUTIVE SESSION

None

PRESENTATIONS

None

PUBLIC COMMENTS

None

PUBLIC HEARING

9. State law provides that each municipality hold two Public Hearings prior to budget adoption in order to provide the opportunity for input by the Public. Tonight's hearing will focus primarily upon revenues for the 2025 Budget.

Recommended action: Move to accept the Administration's recommendations on the 2025 budget revenues as presented.

Mayor Watterson went over the rules of holding a public hearing and introduced C/T Scharber to go over the Budget numbers with the public and council.

The public hearing was open to the public for comment at 7:35 pm, hearing no comments the public hearing was closed to the public at 7:38 pm. Mayor Watterson then asked Council if they had any questions or comments, hearing none the Public Hearing on the Budget was closed at 7:40 pm.

Motion made by Councilmember Gotovac to accept this as the first reading, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

10. Thurston County has provided the Assessed Valuation and Property Tax Worksheet for the purpose of calculating and the Ad Valorem Property Tax for fiscal year 2025. The City will hold two Public hearings as required by RCW 84.55 on November 12th and 26th and is required to pass a resolution adopting the 2025 property tax by November 30, 2024

Recommended action: Move to adopt an Ad Valorem Tax Levy using Highest Lawful Levy Procedures that would result in a total increase of \$2,041.97

Mayor Watterson explained the public hearing process with Council and public. He introduced C/T Scharber to advise council and public of the numbers. Public comment period opened at 7:43 pm, hearing no comments from public or council hearing was closed at 7:45 pm.

PROCLAMATIONS

None

OLD BUSINESS

11. Verizon Lease Agreement

Recommended Action: Motion to approve Verizon Lease agreement

Mayor Watterson advised council of the an update of the agreement with Verizon. After much discussion no motion was made on this.

12. TCSO Agreement

Recommended Action: Motion to approve TCSO Agreement

Motion made by Councilmember Gotovac, Seconded by Councilmember O'Callahan.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

NEW BUSINESS

13. Grant Writer Agreement

Recommended Action: Motion to approve grant writer agreement.

Motion made by Councilmember O'Callahan, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

RESOLUTIONS

14. Resolution 2024-09 Ad Valorem Tax Levy 2025

Recommended Action: Motion to accept first reading of Ad Valorem Tax Levy.

Motion made by Councilmember O'Callahan to adopt Resolution 2024-09 Ad Valorem Tax Levy 2025, Seconded by Councilmember Gotovac.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

15. Resolution 2024-11 Surplus of 2005 Chevy Silverado

Recommended Action: Motion to approve Resolution 2024-11

Motion made by Councilmember O'Callahan to adopt Resolution 2024-11 Surplus of 2005 Chevy Silverado, Seconded by Councilmember Lawton.

Voting Yea: Councilmember Gotovac, Councilmember Klamn, Councilmember O'Callahan, Councilmember Lawton, Councilmember Eisel.

Motion passes 5/0.

ORDINANCES

None

REPORTS

16. Outside Agency

1) Chamber of Commerce

2) Economic Development Council (EDC)

3) South Thurston Economic Development Initiative (STEDI)

4) ARCH Commission

5) Experience Olympia & Beyond (VCB)

6) Timberland Regional Library

1) Chamber of Commerce: They will be hosting a social meeting at the Kodiak Room on 11/20/24 at 5:30 pm. The tree lighting this year will be held on 12/6/2024 6:00 pm with the Chamber Auction following at the Eagles.

2) Economic Development Council (EDC): on Dec 5th they will be holding their Regional Expo.

3) South Thurston Economic Development Initiative (STEDI): Next meeting on 11/15/2024 at the Yelm Community Center.

17. Committees/Commissions

1) Civil Service Commission

2) Façade Improvement Grant Review Committee

3) Finance Committee

4) Planning Commission

5) Public Safety Committee

6) Public Works Committee

3) Finance Committee: They will meet on 11/20/24 1:00 pm final audit meeting and then a finance meeting immediately following.

4) Planning Commission: Meeting on 11/13/2024 6:00 pm.

18. Staff

1) Chief of Police

2) Director of Public Works

3) Code Enforcement/Building Inspector

4) PARC Specialist

5) Clerk/Treasurer

6) Mayor

4) PARC Specialist/Museum: 12/7/2024 is Christmas at the museum w/Santa.

19. Liaisons

1) Bucoda/Tenino Healthy Action Team (BTHAT)

2) Solid Waste Advisory Board

3) TCOMM/911

4) Tenino School Board

5) Thurston Regional Planning Council (TRPC)

6) Transportation Policy Board

7) Thurston County Commissioner's Office

8) Legislature

1) Bucoda/Tenino Healthy Action Team (BTHAT): Councilmember Eisel reported that on 11/21 they will be hosting with Friends for Life in Bucoda an informational meeting on Fentynal. On the first Monday's of the month they are hosting community projects for all.

2) Solid Waste Advisory Board: Councilmember Klamn reported the meeting was mainly geared toward the Hazardous Waste updates.

4) Tenino School Board: Councilmember Lawton reported they will have their next meeting on 11/25. Councilmember Eisel reported they have received some funds for 2 new dugouts. Mayor Watterson also reported he has been in talks with the superintendent regarding the possibility of using the City's soccer fields while they do some building.

PUBLIC COMMENTS 2

None

ANNOUNCEMENTS

None

ADJOURNMENT

Mayor Watterson adjourned the meeting at 8:01 pm.