

EXHIBIT A
AUTHORIZATION FOR ENGINEERING SERVICES NO. 2023-002
CITY OF TENINO, WASHINGTON

AG PARK NORTH BUILDING IMPROVEMENTS
BID PHASE SERVICES

The Engineer is hereby authorized to perform Engineering Services for the Client as provided for in our General Agreement for Professional Engineering Services executed December 16, 2016, and extended by amendment on December 12, 2018, and as more fully described herein:

PROJECT DESCRIPTION

The Client proposes to construct building improvements to the North Building at the Ag Park site. The funds will come from CERB grant/loan package.

Four separate bid packages will be advertised and let:

1. HVAC and plumbing
2. Electrical
3. Fire suppression
4. General tenant improvements covering restroom accessories, exterior doors/windows, rolling doors, interior finish work for all spaces and exterior façade.

ASSUMPTIONS

The following assumptions were utilized by Engineer in developing the scope of work and estimated budget:

- Design documents for this project have been prepared, stamped and signed by other design professionals. The Engineer has not performed quality assurance/quality control review and accepts no liability or responsibility for design documents prepared by others.
- There are no technical specifications for the construction of this project. The design drawings include specification notes regarding scope of work and project requirements.
- There will not be a pre-bid meeting with plan holders and prospective bidders.
- The Engineer will rely on the project's design professional to review and provide responses and any needed information to all questions received from prospective bidders as appropriate for Engineer to be able to issue addenda as appropriate.

BID PHASE ENGINEERING SERVICES

Task 1 - Bid Ad & Award

Engineer will perform the following work under this task:

- Assist Client in advertising each of the 4 bid packages for construction bids.
- Receive questions from prospective bidders and prepare appropriate responses.
- Prepare and issue addendums, if required, to identify, clarify, amend or expand the Bidding Documents.
- Review bids received, verify low bidder's state licensing and bonding, check references and prepare a letter to Client consisting of the bid tabulation and the Engineer's recommendation regarding award of the construction contract.
- Engineer's responses to bidder questions, the addendum and the Engineer's letter of regarding recommendation of award will be provided to the Engineer in .pdf format.

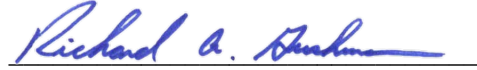
BUDGET:

The Engineer's budget for the identified scope of work shall be \$10,000. The Engineer will perform work on a time and materials basis and will not exceed the budget amount in completing the identified Scope of Work without the Client's prior authorization.

This Authorization will be amended to include project and construction management once the bids have been received.

GIBBS & OLSON, INC.

CITY OF TENINO, WASHINGTON



By: Richard A. Gushman, President

By: Wayne Fournier, Mayor

Date: September 11, 2023

Date: _____