

City of Tenino

Parades/Special Events Application

P O Box 4019 Tenino, WA 98589 (360) 264-2368

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M Z	2024
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Organization: Tenino Farmers Market
Contact Person; Margaret Colvin
Address: PO Box 743 Tenino WA 98589
Telephone 360-870-5681 Fax
Email market @ teninofarmers market org or mediuin 195
It is respectfully requested that a special event permit be issued to the above-named organization.
The following items of information are submitted:
(1) Purpose of the special event/exhibition is: Farmers Market
(2) Description of organizing group: Farmers Market
(3) Date and time of special event/exhibition: May - Sept. Saturdays
(4) There will be an estimated persons, animals, floats, and motor vehicles participating or engaging in the special event/exhibition.
(5) Place, area, route or location, as applicable to the special event/exhibition: (Please attach a
map or describe) Olympia Street (Sussex to Central)
J .
(6) What portion of the sidewalks and streets indicated will be occupied by the special event/exhibition: Entire street & sidewalks
(7) Please provide 3 references and dates of last 3 events/exhibitions:
1) 21 st year of operation
2)
3)

Are any temporary structures going to be erected? Yes ____ No 🗶 If yes, you must attach

plans indicating clearly the (a) type of construction, (b) seating arrangements, (c) aisle arrangements,

(d) structural details and calculations of the seats and supports and (e) location of all exits.

(9) pre	Is any open flame going to be used within the structure? YesNo _X _ If yes, what ecautions are to be taken to render it safe?
(10 F	What provisions have been made for sanitary facilities for persons using the premises? Orta-Potty on Site & hardwashing stations
(11 sur	•
any	olic liability insurance policy in the amount of not less that \$50,000 for one person and \$300,000 for one accident will be in effect during the time the structure is to be occupied as a place of embly? YesNo
uni the	The undersigned has authority to execute this application and the requesting organized group, incorporated association of persons, partnership or corporation promises and agrees to abide by all terms and conditions of the special event axis by the property of the special event axis
greg	plations of the City of Tenino. Pro - 15310 11 21 2011 12 301112 301112 4 7531001
(14 and offi or (her Sai	The undersigned agrees to abide by the laws of the State of Washington and the Laws d Ordinances of the City of Tenino, and further agrees to hold the City of Tenino, their elected icials and their employees or agents harmless and to indemnify them from any and all claims causes of action arising by reason of the negligent acts or omissions by the individual stated rein or their agents with respect to their usage of city property and participation in this event. It is individual also assumes all legal responsibility for their own negligence or omissions in
reg	gard to other participants in this event with a lared Commission of Applicant
mu Ho	gether with any supplementary information as may be required by the City of Tenino, this form st be filed with the office of the City Clerk, (Mailing – P.O. Box 4019, Tenino, WA 98589) 149 S. dgden Street, Tenino, WA 98589 not less than 60 days prior to the special event/exhibition date to ure proper processing.
	Please answer all questions. If they do not apply, put N/A. Thank You.
	partment approvals: ministration: DW Finance: Police: Police:
PA	$\Omega M \Omega = \Omega$
	ext st year of operation



Market Season, 2025

Tenino City Council;

The Tenino Farmers Market is requesting your consideration to approve the use of Olympia Street for our 2025 market season and to waive the Special Event fee. This would include the Market having the use of the street for Oregon Trail Days. We thank the City Council and appreciate that you approved our request for the past seven years.

Tenino Farmers Market staff are responsible for posting the street closure signs every market Saturday, requiring no assistance from city staff.

We had 22 markets in 2024 with 50 vendors (including nonprofit, community education and kids day booths) with an average of 20 vendors per market day. 16 of the 50 vendors were new to the market. The average customer attendance was over 600.

In 2024 our vendor sales were over \$92,000.00

We are excited that we grow and improve every year. We are appreciative of the City of Tenino for creating this space for us and helping us to be successful. This will be our 21st year. With increased visibility and advertising, we continue to attract many and new visitors to the Tenino downtown businesses and amenities.

Timberland Bank increased their sponsorship, allowing the market to provide more of the \$5 coupons to promote healthy food choices for low-income customers, and to all children who visit the market. The market also participates in the WIC and Senior Farmers Market Nutrition Programs, and we accept and provide matching dollars for SNAP/EBT cards. These programs have grown every year.

Thank you for your consideration to our request. We look forward to the upcoming market season and the continued support of the city.

Respectfully,

Margaret Colvin, Member-At-Large for Local Community Outreach

Fstablished 2005

Tenino Farmers Market Board

John Kesting, President
Joe Olyvar, Vice President
Veronica Meyer, Secretary
Debbie Grulke, Treasurer
Margaret Colvin, Member At Large
Cassandra Baines, Member At Large
Nancy Wigley, Member at Large
Sherry Ritter Bachmann, Advisor

Tenino Farmers Market Manager

Emily Burdette

Tenino Farmers Market Management Team

Nancy Wigley, Site Manager John Kesting, Farmer/Producer Vendor Representative Sherry Ritter Bachmann, Crafter/Artisan Vendor Representative

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CITY OF TENINO